

KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs S Quinn (01768) 898543	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
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Ordinary Meeting of Kirkoswald Parish Council held at 7.30pm on Tuesday 9th June, 2015 in Kirkoswald Church Institute.

PUBLIC OPEN MEETING (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

Mrs S Quinn (Chair) welcomed members of the public to the meeting:

- Parking- A member of the parish said that they were speaking on behalf of a couple of residents who live near the Church Institute. They said that up to now, there has never been a problem with parking with much resident parking being off-street and residents happy to accommodate some temporary parking. They said that people try to park in a reasonable fashion, allowing for access of emergency vehicles. It was reported that until a year ago people had been tolerant of other people's cars but there is concern that there is now unpleasantness amongst neighbours.
- There has been concern in the village as a number of children have been bothering some elderly residents, causing them disturbance.
- Parking around the Square is still a problem- It was resolved that the Clerk speak to the Highways Dept. to request that the white lines to stop parking around the Church Institute be repainted.

PRESENT: Mrs S Quinn (Chair) Mr A Jackson Mr R Pickthall Mrs J Tea (Vice Chair)
Mr J Haugh Mr N Jackson Mr R Blenkharn Mr J R Raine
Mr R Cranston Mr R W Raine Mrs R Lytollis (Clerk)

MINUTES

1. **To receive any declarations of interest-** None
2. **To receive apologies-** County & District Cllr Robinson and Mr B Smythe (Broadband Representative)
3. **Minutes:** It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 12th May, 2015 as a true record (proposed by Mrs J Tea, seconded by Mr R Pickthall, unanimous vote).
4. **To discuss any matters arising from minutes of previous meetings:** Nothing
5. **To discuss the co-option of new councillors-** The Clerk reported that the signs notifying parishioners of the vacancies are on the noticeboards in Kirkoswald and Renwick. The notice period ends on 18th June, after which, if an election is not called, co-option can take place at the July meeting.

6. **To receive an update on high speed broadband in the county-** Mr Smythe was unable to attend. A councillor noted that a broadband box in the village says that it is now here.
7. **To discuss signposts in the Parish-** Mr J R Raine and Mrs S Quinn reported that they had had a meeting with Highways Dept. on various matters including signposts. It was noted that all of the Cumberland posts will be renovated over the next 3 years, however the warbouys posts will not be maintained. Mrs S Quinn said that some are doing their job but need a little work. The Chair asked whether councillors thought that all the warbouys should be repaired immediately or only some or all on a rolling basis. It was agreed that some of the signs aren't doing their job properly now as they are in such a poor condition. It was agreed to make a community grant application and ask County & District Cllr Robinson if other money is available (proposed by Mrs J Tea, seconded by Mr J R Raine, unanimous vote). It was noted that the old Cumberland signs have been listed to protect them. The Clerk promised to send Mr R Blenkharn a copy of the parish sign post survey and quotes.
8. **To discuss footway lights-** Mrs S Quinn and Mr J R Raine, following their meeting with Chris Slater, reported that a number of lights are going to be lost. It was noted that the electricity board are looking to cut numbers by 50% (if the number increases to above 50% then the parish council can appeal against it). It has been established that lights will only be kept where there are amenities. It was agreed to write and canvass and copy Rory Stewart MP into correspondence. Councillors realised that they had not yet received the report on the footway lights in Kirkoswald and it was agreed that the Clerk get a copy of it and circulate to everyone as quickly as possible. A councillor asked if this is happening everywhere and it was confirmed it is. It was noted that Staffield is to lose its only light. Mrs S Quinn agreed to speak to Mr Alan Marsden. It was noted that the parish council may be able to fund some of its own lights.
9. **To discuss the painting of benches and railings-** The Chair asked if councillors knew of any further volunteers- Mr Bob Parker has volunteered to do the railings and Mr N Jackson said that he has a seat to finish and refit. The other seats still need to be done. Mrs J Tea agreed to look at the benches in Renwick and Mr N Jackson those in Kirkoswald.
10. **To receive any updates on the Community Led Plan and councillor led areas**
 - Footpath towards Eden Bridge- The Clerk had received an email from Mr Charles Baker (land agent) and Mrs S Quinn read it to councillors. Following a meeting with representatives of Highways Dept., Mrs S Quinn and Mr J R Raine, it was noted that the County Council would make an undertaking to improve the drainage in the area as long as the footpath had a hard surface. The Clerk had looked into the insurance liability implications associated with a footpath and has spoken to AON (the current insurers). She reported that it is unlikely to cause significant problems if the path is fenced, as the council had discussed previously. If the path were to be unfenced the situation would need to be passed to the insurers for assessment. Mrs S Quinn reported that she had walked the proposed path that afternoon and there would be some issues with drainage and a heavy gate. Mrs S Quinn asked whether the parish should go ahead with the suggested trial period, then ask for feedback. It was agreed that the council would need to look at self-closing gates, public liability implications and the wording of signage and should contact C.A.L.C. about legal implication. It was agreed that the Clerk should contact Mr Charles Baker to say that the council is looking into liability.
11. **To receive a report from County & District Cllr Robinson-** Attending another meeting
12. **To consider any Police issues arising-** None
13. **To discuss issues relating to Cumbria in Bloom & Britain in Bloom:** Mrs S Quinn reported that there will be a plant sale on Sunday. She had spent the afternoon with children from the school to illustrate a

map of the village. It was noted that the Cumbria In Bloom judging will take place at 2 pm in 15th July with Britain In Bloom on 10th August. Mrs S Quinn said that there were various plans afoot including a Boon Night to be held prior to each date and she outlined the areas to be covered and considered by the judges.

14. **To discuss the Tour of Britain cycle race**- Mrs J Tea and Mr R Pickthall reported that they had attended the meeting on behalf of the parish council and Mrs J Tea passed copies of the information packs that had been handed. It is hoped that lots of yellow bikes will be put out around the area. The finish at Hartside will be the highest finish ever. It is understood that the 120 cyclists themselves will come through Kirkoswald at 1pm at an average speed of 22 mph. There will be a rolling road block through the area on the 10th September as along with the cyclists there will be many support vehicles, with the Melmerby to Hartside road being closed throughout the day. It is expected that there will be a huge number of vehicles, with 5000 spectators at the Hartside summit. It was suggested that the village could take advantage of the race by selling teas, coffees and sandwiches etc. from the Church Institute. Parishioners could decorate the village and patterns for knitted bunting are available. It was agreed that there could be activities and stalls and a free official poster is available to display. Organisers said that the race will cause some inconvenience but will bring a lot of money into the area. It was noted that some additional parking will be needed in the village and it was agreed that the Clerk speak to Highways Dept. to look at parking restrictions. Councillors thanked Mrs J Tea and Mr R Pickthall for attending.

15. **To receive the Highwayman's Report and discuss matters related to Highway**

- Meeting with the Highways team- Mrs S Quinn and Mr J R Raine had had a meeting with several members of Cumbria Highways team.
- Some potholes (defined as being 40 mm + deep) are still outstanding on Back Lane, Kirkoswald. Mr J R Raine has been given a map to report potholes on.
- Cobbles on the main street need some repair work. It was noted that when the parish council looked at registering this area, Cumbria County Council claimed that they were the owners. It was agreed to send a letter to David Spence and John Banks of Highways Dept., along with copies of the Land Registry letter and search.
- Upper part of the parish- maintenance/ gritting- County & District Cllr Robinson has promised to make representation on behalf of the parish council- it is thought that gritting is unlikely but maintenance may be possible.
- It was noted that the cobbles on the noticeboard triangle are better than they were, having been bedded in on cement.
- Parking near bungalows in Kirkoswald- Mr John Banks and Mr David Spence have looked at the parking on behalf of County & District Cllr Robinson. Mr Clasper of Eden Housing has put up some signs to request people not to park. Mr J Haugh said that football parking will be reviewed. It was agreed that people should be stopped from parking on the old people's area. It was agreed that the parish council wouldn't want to resort to double yellow lines. It was however agreed to push for the lines outside the Church Institute. It was agreed to monitor the pinch points around the bench and War Memorial and highlight concerns in the Raven again. Mrs S Quinn reported that she had spoken to both landlords to ask them to mention considerate parking to customers.

16. **To receive the Financial Report**

- To make payments of bills (proposed by Mrs J Tea, seconded by Mr A Jackson, unanimous vote):
Grants (2015/16)

Kirkoswald Methodist Church	£1000.00	(Chq. No.: 100896)
Kirkoswald Parochial Church Council	£1000.00	(Chq. No.: 100897)
Renwick Reading Room	£ 500.00	(Chq. No.: 100898)
Fellrunner Village Bus Limited	£ 177.30	(Chq. No.: 100899)
Kirkoswald Church Institute	£1500.00	(Chq. No.: 100900)

Great North Air Ambulance	£ 250.00	(Chq. No.: 100901)
Renwick with Croglin Parish Church	£ 525.00	(Chq. No.: 100902)
Mrs Jane Dawes (Audit Fee)	£ 65.00	(Chq. No.: 100903)
AON UK Limited	£ 776.40	(Chq. No.: 100904)
Clerk's Salary & Expenses	£ 313.60	(Chq. No.: 100905)

- It was resolved to increase the Clerk's rate of pay in line with the National Clerk's Pay Spine (19) (proposed by Mrs J Tea, seconded by Mr A Jackson, unanimous vote).
- Mr N Jackson thanked the parish council on behalf of the Cricket Club for the £500 grant received has been put towards the new all-weather wicket
- To approve the Annual Return 2014/15- After a review of the Annual Governance Statement 2014/15 and the internal audit, carried out by Mrs Jane Dawes, it was resolved to approve the Annual Return 2014/15 (proposed by Mrs J Tea, seconded by Mr N Jackson, unanimous vote).
- To sign a bank mandate- It was resolved that Mrs S Quinn, Mr J Haugh, Mrs J Tea, Mr J R Raine, Mr A Jackson and Mr R Blenkarn become signatories on the parish council HSBC accounts and the bank mandate was completed (proposed by Mr N Jackson, seconded by Mr R Pickthall, unanimous vote).

17. To consider any planning applications made and related matters

- Viol Moor- Mrs S Quinn reported that she had spoken to Daniel Addis (Planning Dept.) about the property. It was agreed that progress by the Planning Dept. had been sluggish, but it was noted that he now thinks that the property owners have now complied with planning legislation. Daniel Addis had hoped to make a site visit before tonight's meeting but had been unable. He has now promised that he will have an answer for the parish council before the July meeting.
- 15/ 0411, 10 A Roods Drive, Kirkoswald, Penrith CA10 1EH- Proposed garage conversion with extension above and single storey side extension- No comments (proposed by Mr N Jackson, seconded by Mr J Haugh, unanimous vote).

18. To receive decisions on planning applications made- None

19. To consider correspondence received-

- Phone boxes- It is believed that those in Kirkoswald are listed- it was agreed to request that those in the parish be left so that they can be adopted by the parish council (proposed by Mr N Jackson, seconded by Mrs J Tea, unanimous vote).
- Resident of Eden Park- grass cutting on the verges. Unfortunately, as it is a private estate, the council unable to help.

20. To receive Councillors' reports and items for future agendas:

- Tour of Britain cycling event
- Usual points
- Co-option of councillors
- Signposts
- Footpath to Eden Bridge
- Footway lights
- Cobbles
- Painting of bench and railings
- Boon Night (set dates)
- Viol Moor

21. Date of the next meeting: 7.30 pm on Tuesday 14th July, 2015 in Kirkoswald Church Institute

Signed: R. E. Lytollis

Clerk to Kirkoswald Parish Council

Date: 09/06/2015