

KIRKOSWALD PARISH COUNCIL

Chairman: Mrs S Quinn (01768) 898543 1 Garth Hill
Castle Carrock
Clerk: Mrs R Lytollis (01228) 670451 Brampton
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Annual General Meeting of Kirkoswald Parish Council held on Tuesday 10th May, 2016, followed by the monthly ordinary meeting. The AGM begins at 7.00pm in Kirkoswald Church Institute.

PUBLIC OPEN MEETING (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting- None

Present: Mrs S Quinn (Chair) Mrs J Tea (Vice Chair) Mr J Haugh Mr N Jackson
Mr J Little Mr A Jackson Mrs I Henderson Mr R Blenkarn
Mr J R Raine Mr R W Raine Mrs R Lytollis (Clerk) Mr R Pickthall

MINUTES

ANNUAL GENERAL MEETING

1. **To receive the Chair's report for the Council Year 2015/16**

Mrs S Quinn began by thanking the Highways Dept. and the Clerk for their work. She then went on to highlight the successes this year- broadband in the village, the Tour of Britain event and many renovated signposts. Mrs S Quinn said that matters relating to trees have come up quite a few times during the year and thanked Mr A Jackson and Mr N Jackson for their work to the Jack Fenwick tree. She said that despite reporting it numerous time, the street light at High Bankhill is still on, most other lights are working correctly however. Kirkoswald village won a silver gilt in Britain in Bloom 2015, despite 'dog poo gate'. Mrs Quinn thanked Mr N Jackson and Mrs J Tea for painting benches and said that new grit bins are on their way for next winter. The issue of water on the road near the Mains is now resolved but the use of phone boxes, parking all over the village (which could cause a nasty accident or stop emergency vehicles passing through) and the footpath to Eden Bridge is still ongoing (and important as it was requested by parishioners). It is hoped that the footpath will move forward once the drainage scheme work is complete. Mrs J Tea thanked Mrs S Quinn for all her hard work and every one agreed.

2. **To elect a Chairman for Council Year 2016/17**- Mrs J Tea proposed that Mrs S Quinn be re-elected as Chair. Mr J Little seconded this and councillors voted unanimously in favour.

3. **To receive the Chairman's signed Declaration of Acceptance of Office**- Mrs S Quinn signed the Chair's Declaration of Acceptance of Office.

4. **To elect a Vice Chairman for Council Year 2016/17**- Mrs S Quinn thanked Mrs J Tea for all her hard work and support over the last year. It was proposed that Mrs J Tea be re-elected (proposed by Mrs S Quinn, seconded by Mrs I Henderson, unanimous vote).

5. **To receive apologies**- Mr R Cranston (away) and County & District Cllr Robinson (attending another meeting)

6. **To resolve to accept the minutes of the last AGM held on Tuesday 12th May, 2015 as a true record-** It was resolved to accept the minutes of the last AGM held on Tuesday 12th May, 2015 as a true record (proposed by Mrs J Tea, seconded by Mr J Haugh, unanimous vote).
7. **To appoint representatives to outside bodies**
Mr J Haugh (Village Hall) (proposed by Mrs I Henderson, seconded by Mr A Jackson, unanimous).
8. **To appoint committees and sub-committees-** Footpath Committee- It was agreed that Mr N Jackson, Mrs S Quinn, Mr J Haugh and Mr A Jackson remain on the committee.

ORDINARY MONTHLY MEETING

9. **To receive any declarations of interest-** None
10. **To receive apologies-** Mr R Cranston (away) and County & District Cllr Robinson (attending another meeting)
11. **Minutes-** It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 12th April, 2016 as a true record (proposed by Mr R Cranston, seconded by Mr R W Raine, unanimous vote).
12. **To discuss any matters arising from minutes of previous meetings-** Included under agenda points.
13. **To receive an update on high speed broadband in the county-** Mr B Smythe was unable to attend.
14. **To discuss parking in Kirkoswald-** Councillors had all received the email from a parishioner showing graphically the parking problem. The Clerk reported that she had sent in a request for cones. It was reported that a bus had recently parked in the problem area blocking the way. Councillors reiterated their concern that emergency vehicles will not be able to get through. It was agreed that the Clerk chase the request for cones up with a strongly worded email. Parishioners are reminded that vehicles parked on the kerb are breaking the law meaning that unfortunately a considerable number of village people are doing so.

Councillors resolved to try to solve the problem using cones initially (proposed by Mr J Little, seconded by Mrs I Henderson, unanimous vote) and if this is not successful, consider asking Highways Dept. to erect signs. Councillors agreed that they and parishioners are lucky to have a busy village but the issue of parking needs to be considered to ensure safety.
15. **To receive an update on street lighting-** It was reported that some streetlights are now on again. Lazonby lights are low energy and therefore cheaper to run. Light at Renwick Chapel is still off.
16. **To receive an update on the use of the phone boxes-** It was agreed that the Clerk email again to try to secure a defibrillator for the phone box pointing out that there is no mobile signal in the centre of the village.
17. **To discuss the condition of post boxes in the parish-** It was resolved to ask Royal Mail to repaint the boxes at High Bankhill, Staffield and Kirkoswald.
18. **To discuss arrangements for the Queen's Birthday-** A meeting was held on Thursday- it has been decided to hold a tea party on 11th June and card competition, with the winning entries being sent to

Buckingham Palace. Those coming to the event are encouraged to wear posh hats. Donations of tombola prizes for the day and historical material to be displayed are encouraged. Volunteers will also be needed to wash up/ clear up afterwards.

19. To receive an update on the upkeep of Kirkoswald Church Institute

Mr J Haugh reported that the matter is ongoing. One quotation for a new heating system has been obtained and other quotes are being drawn up.

20. To receive any updates on the Community Led Plan and councillor led areas

- Footpath towards Eden Bridge- The Chair read the road closure notice which has been received. It was agreed to wait and see how successful the drainage scheme is before taking the project further.

21. To receive a report from County & District Cllr Robinson- attending another meeting

22. To consider any Police issues arising- None

23. To discuss issues relating to Cumbria in Bloom- The entry application form has been submitted. The judging date has not been announced yet. It was noted that there is a special project this year called 'It's your Neighbourhood' and work is currently being carried out in the orchard. Boxes are being prepared and a Boon Night will be organised to tidy the village prior to judging taking place.

24. To receive the Highwayman's Report and discuss matters related to Highway

- Highwayman's report- Mr J R Raine reported that there are many potholes which still require work but that some have been repaired.
- Water on the road near the Mains, Kirkoswald- It was reported that a surveyor has visited. Two men then attended and dug a hole (to connect up the drain under the road) and a soak away. It was agreed that a good temporary repair has been completed and a more permanent job will be done in due course.
- Skid signs are still in place on various roads, as tar and chipping work is being carried out.
- Mrs J Tea reported that repair work to sink hole in Renwick was carried out very quickly.

25. To receive the Financial Report

- Bank statements- Mrs J Tea confirmed that the balances given on the monthly cash flow spreadsheet correlated with the bank statements.

- To make payments of bills (proposed by Mrs J Tea, seconded by Mr J Little, unanimous vote):

Clerk's Salary & Expenses	£ 308.10	(Chq No: 100927)
Kirkoswald Methodist Church	£1000.00	(Chq No: 100928)
Kirkoswald Parochial Church Council	£1000.00	(Chq No: 100929)
Renwick Reading Room	£ 500.00	(Chq No: 100930)
Fellrunner Village Bus Limited	£ 279.60	(Chq No: 100931)
Kirkoswald Church Institute	£1500.00	(Chq No: 100932)
Lazonby & District Swimming Pool Association	£ 250.00	(Chq No: 100933)
Renwick Church	£ 525.00	(Chq No: 100934)
Great North Air Ambulance	£ 250.00	(Chq No: 100935)

26. To consider any planning applications made and related matters

16/0372 Mr A Harvey Woodland Behind The Hall and 3 The Square, Kirkoswald, Penrith CA10 1DF- no objections (proposed by Mr J R Raine, seconded by Mr R Blenkarn, unanimous vote).

27. To receive decisions on planning applications made- None

28. **To consider correspondence received**- nothing

29. **To receive Councillors' reports and items for future agendas**

- Parking in Kirkoswald
- Cumbria In Bloom
- Usual agenda points

30. **Date of the next meeting**- 7.30pm on Tuesday 14th June, 2016 in Kirkoswald Church Institute

Signed: R. E. Lytollis

Clerk to Kirkoswald Parish Council

Date: 10/05/2016

The meeting closed at 7.54 pm