

## KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs P Bowman (01768) 870007	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
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### **Ordinary meeting of Kirkoswald Parish Council held at 7.30pm on Tuesday 10<sup>th</sup> December, 2013 in Renwick Reading Room.**

PUBLIC OPEN MEETING (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

- A parishioner said that they were concerned about the way that an item (the road at Parkhead) raised at the last meeting was dealt with by councillors. Councillors agreed to speak to CALC for advice.
- Dirt on road and potholes in Parkhead- Mr J R Raine reported that the potholes (although not classed by Highways Dept. as potholes but as 'scuffles' in the road, due to their shallow depth) have now been repaired and grit bins filled. Mr J R Raine said that he had been informed that the roadsides at Parkhead might not be on the list to be cut this year, although they have been included in the past. They may also be a conservation area, in which case they won't be cut until the end of the season. Mr J R Raine noted that he had been told they will be cut again next year as part of the programme.

<b><u>Present:</u></b>	Mrs P Bowman (Chair)	Mrs I Henderson	Mr J R Raine
	Mr R W Raine	Mr N Jackson	Mr J Little
	Mrs J Tea	Mr B Smythe	Mrs R Lytollis

## MINUTES

### PARISH COUNCIL MEETING

1. **To receive any declarations of interest:** None
2. **To receive any apologies:** Mr R Cranston, Mr J Haugh (away), Mrs K Raine (ill), Mr G Brown and County & District Cllr Robinson (attending another meeting)
3. **Minutes: To authorise the Chairman to sign the minutes of the ordinary meeting held on Tuesday 12<sup>th</sup> November, 2013 as a true record**  
It was resolved to authorise the Chairman to sign the minutes of the ordinary meeting held on Tuesday 12<sup>th</sup> November, 2013 as a true record (proposed by Mrs J Tea, seconded by Mr J Little, unanimous vote).
4. **To discuss any matters arising from minutes of the last meeting**  
Covered below.
5. **To receive any updates on the Community Led Plan and councillor led areas**
  - Footpath towards Eden Bridge- Councillors agreed to request a meeting date during weeks commencing Monday 20<sup>th</sup> or Monday 27<sup>th</sup> January, 2014 (not a Thursday morning).

6. **To receive a report from County & District Cllr Robinson:** Unable to attend.
7. **To consider any Police issues arising-** The Clerk reported that there were none listed in the police newsletter/ local police emails. Mr J Little reported however that a number of quad bikes have been stolen from several local areas. It was also noted that the Christmas drink drive campaign is well underway looking for drivers who may still be over the limit from the previous day .
8. **To discuss issues relating to Cumbria in Bloom**
- Meeting date for February 2014- Councillors agreed to hold a public meeting to launch the Britain in Bloom entry. Wednesday 5<sup>th</sup> or Thursday 6<sup>th</sup> February (in the Committee Room, Kirkoswald Church Institute) were suggested a possible dates. It was agreed that the Clerk contact Sue and Howard Quinn to check that they are happy with this and agree a date.
9. **To receive an update on high speed broadband in the county (moved to beginning of the agenda)**  
Mr Smythe apologised for not sending the report through to the Clerk as promised. He said that things have been moving quite quickly with various meetings taking place. BT report that they are on course countywide but they have had a low take up rate of only 300 applicants from the possible 10 000 households able to do so, so far. He said that there is a consensus of opinion that BT are making little information available. Mr Smythe said that Lazonby exchange has now been fibred up and three cabinets leading to it have been enabled. It was noted however that these are not in the Kirkowald and High Bankhill areas. Mr Smythe reported that evidence of manufacturing businesses using the system adds much to the justification of the service. He said that BT will review the whole parish in time to make suggestions for other options. It was noted that the Chapel is no longer considered to be the best position for a repeater mast in Renwick and will need further investigation. Furthermore the minimum requirement of 2megs is not mandatory until the end of 2015. Councillors thanked Mr Smythe for carrying out such a lot of work. Following a question from councillors it was noted that the cabling requested to be installed when the bridge work was done is instead ducting into which cabling can be blown through when needed.
10. **To discuss the war memorial**
- Remembrance Sunday- The Chair reported that a service was held in the church. The congregation and that from the Methodist Chapel all walked down to the War Memorial and laid a wreath at 11am. Everyone agreed that it was a special event and councillors wished to thank Bill Nicholson who had kindly wired the wreath into place.
  - Maintenance- Councillors agreed that the memorial needs repointing. It was decided to get quotes for the work by putting the job out tender. It was resolved that the Clerk put a notice in the Raven (proposed by Mrs J Tea, seconded by Mr J Little, unanimous vote). It was agreed that the Clerk refer potential tenants to Mr J Haugh for details of the contract.
11. **To review and approve the annual risk assessment document**  
The Chair read each point aloud and councillors agreed that the document was up-to-date and fully reflected potential risks faced and procedures adopted by the council. Mrs J Tea proposed that the document be accepted. Mr N Jackson seconded this and councillors voted unanimously in favour of doing so.
12. **To discuss the advertisement for tenders for the Parish Field**  
Mr J R Raine proposed that the tenancy be advertised in the February copy of the Raven (seconded by Mr J Little, unanimous vote) with full details of the tenancy to be obtained from the Parish Clerk. It was

agreed that the closing date should be Monday 10<sup>th</sup> February. Tenders received will then be considered at the February meeting.

**13. To discuss Mr Brockington’s report about compiling a book about Kirkoswald**

Councillors agreed that they were in full support of the work. They agreed that they were happy to call an initial meeting for the project should Mr Brockington wish them to do so and then he could take it on from there. It was agreed that the Clerk contact him to ask when he would like a meeting to be (in the New Year). It was agreed to advertise the meeting in the February edition of the Raven.

**14. To receive the Highwayman’s Report and discuss matters related to Highway**

Mr J R Raine reported that he had had a meeting with Cumbria County Council’s Highways Dept during which they had driven around the parish in order to identify work to be carried out. He said that unfortunately the department has lost a lot of staff recently due to a cost-cutting exercise. The site visit identified many things including water on the road in several places, overhanging branches, damage to stiles.

It was noted that in Parkhead no gullies were found to be blocked, the verge lengths were deemed to be suitable and mud has been cleared off the road.

In Kirkoswald it was noted that the stone flag outside the Crown has been replaced. Mr J R Raine reported that areas of work needed to the cobbles (belonging to the County Council) were highlighted. He said that the Highways employee said that they would try to help with the Britain in Bloom in any way they could if possible perhaps by cleaning roads signs etc. It was noted that there is currently only one gully blocked in the Kirkoswald area and the water at Littleton’s corner is on the schedule of works. It was agreed that the Clerk report the problem of mud on Longmore Road to Highways Dept.

Finally Mr Raine said that there are a couple of streetlights out in Kirkoswald but these have all been reported. It was also noted that there has been a problem with the street lights being disconnected in order to connect the school warning lights. The Clerk reported that she had received an email from Highways Dept. promising that both sets of lights (school warning lights and street lights) will be reinstated as quickly as possible.

**15. To receive the Financial Report**

- Mrs J Tea proposed that the cash flow spreadsheet be accepted (having checked the bank statements). Mr J Little seconded this and councillors voted unanimously in favour.

- To make payments of bills (proposed by Mr N Jackson, seconded by Mr J R Raine, unanimous vote):

Kirkoswald Church Institute	£96	(Chq No: 100849)
Clerk’s Salary & Expenses (Dec)	£245.28	(Chq No: 100850)
Spoilt		(Chq No: 100851)
Clerk’s Salary & Expenses (To be claimed in Jan)	£237.38	(Chq No: 100852)

- To discuss any further grant applications received

It was resolved to agree to make the following grant payments in May 2014

Kirkoswald Methodist Chapel	£750	(proposed by Mr N Jackson, seconded by Mr R W Raine, unanimous vote)
Fellrunner Village Bus Ltd	£212.10	(proposed by Mrs I Henderson, seconded by Mrs J Tea, unanimous vote)

**16. To consider any planning applications made and related matters- None received**

17. **To receive decisions on planning applications made**

13/0689 Mrs D Davidson, Land to the rear of Oaklands, Park Head, Renwick, Penrith CA10 1JQ- Granted

18. **To consider correspondence received**- Already covered in previous agenda points

19. **To receive Councillors' reports and items for future agendas**

- Election of new councillor
- Tenders for the Parish Field

20. **Date of the next meeting**- 7.30pm on Tuesday 11<sup>th</sup> February, 2014 in Kirkoswald Church Institute

Signed: R. E. Lytollis

Clerk to Kirkoswald Parish Council

Date: 10/12/13