

KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs P Bowman (01768) 870007	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
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Ordinary meeting of Kirkoswald Parish Council held on Tuesday 10th July, 2012 in Kirkoswald Church Institute at 7.30pm.

PUBLIC OPEN MEETING (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

Present:	Mrs P Bowman (Chair)	Mrs W Smith	Mr J Little
	Mrs J Tea	Mr J Haugh	Mr N Jackson
	Mr G Brown	Mrs I Henderson	Mrs K Raine
	Mr J R Raine	Mr R W Raine	Mrs R Lytollis (Clerk)
	District & County Cllr Robinson		Mr B Smythe (Broadband)

MINUTES

PARISH COUNCIL MEETING

1. **To receive any declarations of interest**- None
2. **To receive any apologies**- Mr R Cranston (ill)
3. **Minutes** It was resolved to authorise the Chairman to sign the minutes of the meeting held on Tuesday 12th June, 2012 as a true record (proposed by Mrs J Tea, seconded by Mr J Little, unanimous vote).
4. **To discuss any outstanding payments to be made for the Diamond Jubilee Celebrations**
The Clerk reported that she had received from Mrs Lishman a copy of the bill for the rental of the room in Renwick (£27.50). Mrs Bowman said that she had obtained two quotes for benches to replace the one at the War Memorial in Kirkoswald. After discussion an 8 feet by 4 feet high bench was chosen at a cost of £500 + VAT (which can be reclaimed). Mrs I Henderson proposed that the Council go ahead and buy the bench for Kirkoswald (seconded by Mrs K Raine, unanimous vote) with Renwick villagers choosing their own. It was agreed that the Clerk write to Mr Mike Holland to confirm details of the bench required.
5. **To discuss any matters arising from minutes of the last meeting**- Nothing
6. **To receive a report from County & District Cllr Robinson**
 - Floods- The repairs to the damage to the road at Scarrowmanwick road end will be completed shortly and the road will hopefully re-open next week. Work to damage at Crindledyke will begin soon.
 - Lights on Eden Bridge- A meeting with Rob Lawley and others has been arranged for 4th September to discuss the future of the lights. Cllr Robinson is to fund a further 6 months of the lights. Costings

for permanent lights are being drawn together. Cllr Smith reported that she has spoken to Oliver Shimmel from Eden District Council who has suggested possible sources of funding (Reaching Communities England make grants of up to £500K and Grand Lottery). It was reported that this project would meet the criteria for a Reaching Communities England and would be supported by the research already carried out. Cllr Smith already has the number and a code ready for an application and can download the application form when necessary. Cllr Robinson suggested using the Sparce website as it has rural statistics on it. Cllr Smith said that a committee would need to be formed to complete the application form.

- A Community Safety Conference including the Crime and Disorder Partnership and Neighbourhood Watch will be held on 4th October.
- The tarmac outside the Crown in Kirkoswald is a temporary fix with the stone coming back shortly.
- Blocked gullies in the centre of Kirkoswald and Potter Bank- these need to be included in a routine scheme.
- Mr J R Raine suggested that regular surveys need to be carried out to ensure that necessary work is carried out. It was agreed that the Clerk write and ask for this to be carried out.

7. To receive any updates on the Community Led Plan and councillor led areas

- Mrs W Smith- dog waste bins- Mrs Smith reported that she had spoken with Eden District Council which has confirmed that the parish can have extra bins. The district council no longer has doggie bins as such, as they have always been filled with general rubbish by the public. The Council will install extra bins which can be used for this purpose. It was agreed that a bin is needed next to the doctor's surgery in Kirkoswald and also in Renwick. It was agreed that Mr N Jackson establish a position of the bin in Kirkoswald and Mrs J Tea look at the site for the bin in Renwick, in collaboration with Mrs Smith. Both bins would need to be in a reasonable position for emptying. The Clerk agreed to chase emptying of the bin at the play area in Kirkoswald again. Cllr Robinson said that she would check that it hadn't been left off the collection schedule.
- Letter re: footpath. Councillors read through the letter and it was agreed that it be sent out. Mrs W Smith agreed to send a copy of it to the Clerk to forward on headed paper to the Chair to sign and send out.
- Youth- Mrs K Raine reported that the film nights will begin in October/ November.
- Parish website- Mrs I Henderson said that she is investigating what additional information could be included on the website.

8. To consider any Police issues arising

Mr J Little reported he has spoken to a rural Police Constable.

- It was also noted that things are being stolen in very short periods of time, so don't leave anything valuable out in a public area.
- Police are noticing a new type of criminal who have never committed a crime before.
- Flooding and manning highways have taken up considerable time recently.
- The public is asked to report anything suspicious immediately and not to put themselves in danger. Police suggest that the public take photos and videos where possible as these can be used as evidence.
- Drugs are encroaching into the area.
- A light green Shogun has been reported as acting suspiciously in the Renwick area and the public are asked to keep a look out for it and report its registration number to Police.

9. To discuss the adoption of a new Code of Conduct and complete the revised registration of interests

Councillors agreed that there appeared to be little change from the existing document and County & District Cllr Robinson said that that it was largely a refreshment of existing legislation. Mr J Tea proposed that the new code be adopted and Mrs W Smith seconded this. Councillors voted unanimously in favour.

10. **To receive any update on Cumbria In Bloom**- It was reported that judging is due to place tomorrow afternoon. A successful Boon night held last week and it was agreed that there was little rubbish that needed to be collected.
11. **To receive an update on grass cutting at Quebec** – The Clerk reported that the contractor has not increased changes from previous year. Mr N Jackson said that the grass is now ready to be cut- the areas around the parking area and sign near Lacy’s needs to be strimmed.
12. **To consider the spraying of the cobbles in Kirkoswald**
Councillors discussed who should be paying for the spraying of cobbles in Kirkoswald; the Parish Council or Highways Department. It was agreed to address the matter when the current spraying contract runs out.
13. **To discuss the insurance of the War Memorial**- Mrs P Bowman agreed to look into a possible sum assured for the memorial.
14. **To discuss waste bins in Kirkoswald**- It was agreed that it is not the responsibility of the Parish Council to put a bin next to the village shop. It was noted that there was no apparent litter resulting from the shop.
15. **To discuss the painting of noticeboards**- Mrs P Bowman reported that she has bought paint and has painted the noticeboard in Kirkoswald and will do the board at Staffield. Mrs W Smith said that she would do the board at Parkhead and Mrs J Tea agreed to paint those at Renwick and Scalehouses. Mr J Haugh and Mr N Jackson will do the noticeboard at High Bankhill. It was agreed that Mrs P Bowman will pass the paint to the next councillor when she has completed the Staffield board.
16. **To discuss the condition of telephone kiosks in the parish**- The condition of the kiosk outside Kirkoswald Church Institute was noted as being poor. Mrs J Tea reported that she cleans the kiosk in Renwick and that it also needs decoration. It was agreed that the kiosk at Staffield was painted reasonably recently. It was resolved that the Clerk contact BT to ask them to paint the red boxes at Renwick and Kirkoswald.
17. **To discuss paving stones in the centre of Kirkoswald**
It was reported that some cobbles have come loose. It was agreed that although in the past the Parish Council have paid for repairs during the recent registration of Parish Land the Highways Department claimed ownership of them and therefore the work should be referred to them. It was agreed that the Clerk do this.
18. **To discuss rubbish on and around the footpath at Raven Bridge, Renwick to Outhwaite**
It was noted that the fridge/ freezer that was washed down the Raven has been removed. Unfortunately, the tip heap, which is near the footpath and has been there for many years, is on private land and so the Parish Council is unable to do anything.
19. **To receive an update on high speed broadband in the county**
(Mr Smythe passed on his apologies for not attending the last meeting).
 - Procurement process- neither bid by Fujitsu and BT was fully compliant. The bids are now being discussed further and it is hoped that progress will be made over the summer. There is considerable hype at present and it is important that progress is made for the benefit of residents.

- Lowther Estate- the assets of Nextgenus in Cumbria were acquired by Lowther Estates. A due diligence process is now underway. Those who are still using the service are finding it to be very fast and reliable. A decision on the future of this company is due by September.

Mr Smythe said that he felt that it is unlikely that anything sensible can be said to the community until the end of this year.

20. To discuss the criteria for grant applications and the format of an application form

Mrs P Bowman and Mrs K Raine reported that they have looked at example documents to come up with a grant awarding policy and application form. Councillors agreed to take copies of the new forms home to read and the final document will be approved at the September meeting. ***Councillors wished to make those who will be applying for grants for the year 2013/14 aware of the new system and ask them to look out for the form and information on the parish website from mid- September. Completed applications forms should be submitted to the Clerk by the end of October 2012.***

21. To receive the Highwayman’s Report and discuss matters related to Highway

Mr J R Raine reported that he and County & District Cllr Robinson had recently toured the parish with the Highway Steward to highlight problems. Mr J R Raine said that he believes that the road to Outhwaite has been ignored again and it is now in a terrible state. Cllr Robinson said that she will take it forward. It was agreed that potholes are a serious problem, particularly following the recent bad weather and the culvert at Sandy Lonning Beck has been washed out. It was noted that a sign has been screwed to the noticeboard at Parkhead by a local estate agent and it was agreed that the Clerk send a letter to the agent asking them to remove the sign and repair the damage caused. Water on the roads has been causing problems and there has been a request from Parkhead residents asking for grit from roadside piles to be cleared, having been washed onto the road. Loose stones in the footpath in the Square in Kirkoswald were highlighted as were pot holes on Nether Lonning. Mr J R Raine said that he has reported a number of streetlights as being out, but as yet repairs have not been completed.

22. To receive the Financial Report

- To make payments of bills- it was resolved to make the following payments (proposed By Mrs W Smith, seconded by Mr G Brown, unanimous vote)

Mrs P Bowman (Paint)	£19.38 (Chq No: 100804)
Renwick Sports Committee (Jubilee celebrations)	£27.50 (Chq No: 100805)
Clerk’s Salary & Expenses (July)	£344.27 (Chq No: 100807)
Clerk’s Salary & Expenses (August)	£237.38 (Chq No: 100806)
- Sign form for online facilities
It was resolved to complete the application form for online facilities (proposed by Mrs K Raine, seconded by Mrs I Henderson, unanimous vote).

23. To consider any planning applications made and related matters

12/0566- Mr & Mrs C Bagshaw, The Croft, Kirkoswald, Penrith CA10 1DQ- Conservation area consent for the demolition of existing dwelling- Councillors had no objections to the application (proposed by Mr J Haugh, seconded by Mr G Brown, unanimous vote).

24. To receive decisions on planning applications made

12/0144 & 12/0145 Mr & Mrs R & J Pickthall, The Mains, Kirkoswald, Penrith CA10 1DH Granted

25. **To consider correspondence received**- the Chair read through the correspondence received.

26. **To receive Councillors' reports and items for future agendas**

- Approval of the new grant criteria and application form
- Winter planning

27. **Date of the next meeting**- 7.30pm on Tuesday 11th September, 2012 in Renwick Reading Room

Signed: R. E. Lytollis

Clerk to Kirkoswald Parish Council

Date: 10/07/12

Meeting closed at 9.50pm