

KIRKOSWALD PARISH COUNCIL

Chairman: Mrs P Bowman (01768) 870007 1 Garth Hill
Castle Carrock
Clerk: Mrs R Lytollis (01228) 670451 Brampton
Cumbria
CA8 9NE

Ordinary meeting of Kirkoswald Parish Council held at 7.30pm on Tuesday 14th June, 2011 in Kirkoswald Church Institute.

PUBLIC OPEN MEETING (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

PRESENT: Mrs J Tea Mrs P Bowman Mr J Little
Mr R Cranston Mr N Jackson Mr J Haugh
Mr J R Raine Mrs W Smith Mr R W Raine
Mrs I Henderson Mrs M Robinson Mrs R Lytollis (Clerk)
Mr B Smythe (Parish Broadband Representative)

DRAFT MINUTES

PARISH COUNCIL MEETING

- 1. To receive any declarations of interest-** None **3263**
- 2. To receive any apologies-** Mr G Brown & Mrs K Raine **3264**
- 3. Minutes** **3265**
To authorise the Chairman to sign the minutes of the meeting held on Tuesday 10th May, 2011 as a true record
It was resolved to authorise the Chairman to sign the minutes of the meeting held on Tuesday 10th May, 2011 as a true record (proposed by Mr J Little, seconded by Mrs W Smith, unanimous vote).
- 4. To discuss any matters arising from minutes of the last two meetings-** Nothing **3266**
- 5. To discuss the proposed Parish Plan-** Mrs W Smith presented a questionnaire that she and a group of other councillors have been working on. It was proposed to send this, along with a covering letter signed by the Chairman, out in September to all households in the parish. Copies of both documents were circulated and councillors asked to consider any changes needed. It was resolved that the Clerk look into possible grant funding for what is now called a "Community Led Plan". Mr Bryan Smythe suggested that the council look into the need for a "Village Design Statement" in the plan. **3267**
- 6. To discuss rural broadband services-** Mr Bryan Smythe addressed the meeting, updating them on progress made. He, as part of a group, has been working on a community questionnaire. Councillors discussed various aspects of the questionnaire and made suggestions. It was suggested that the questionnaire should be distributed through the Raven. **3268**
- 7. To discuss the gate and fence surrounding the Parish Field-** Mr J Haugh and Mr N Jackson have worked on the fencing and it is now completed as agreed. Mrs Bowman wondered whether the large gate needs to be rehung as it is uneven, with barbed wire twisted around the metal posts. Mr J Haugh and Mr N Jackson reported that

work to the gate is in hand and will be carried out in situ. It was confirmed that the gate opens/ closes satisfactorily already. The council expressed their thanks for the work done. **3269**

8. **To receive any update on the parish website-** The Clerk recorded councillor contact details. These will be forwarded to Mr Howard Quinn, along with other information, to be included in the website. **3270**
9. **To receive an update on the parish entry for Cumbria In Bloom-** Mrs Bowman read through the minutes of the last meeting. It was reported that a committee has now been formed. It was agreed that the group is carrying out some very good work. **3271**
10. **To consider any Police issues arising-** The Clerk reported that there are no new crimes listed on the Police website. It was noted however that there have been reports of quad bikes speeding through Parkhead, Renwick and Kirkoswald, a quantity of fertiliser stolen at Cotehill and sheep and lambs being stolen locally. **3272**
11. **To receive the Highwayman's Report and discuss matters related to Highways** **3273**
- Mr J R Raine reported that the leak by the church has now been mended. It was noted that United Utilities are going to carry out some work to the road in Kirkoswald. White lines are still needed in some areas of the village. This work is to be carried out by the County Council (County Councillor Robinson to take forward). It was commented that some street lights have not been repaired in the area. Mrs Robinson said that extra work is going to be carried out to repair all of the lights across the area.
 - Salt/ grit boxes- It was suggested that the boxes ought to be emptied as the grit left in the box is not useful. It was agreed that the Clerk send a letter to request salt/ grit in September with the extra stock pile welcome (as happened last year). Mr J Little agreed to clear out the boxes in readiness for new deliveries.
 - Mr J R Raine said that he has now got a full list of the lights in the area and which council is responsible for them.
12. **To receive the Financial Report** **3274**
- It was resolved to pay the following bills (proposed by Mrs J Tea, seconded by Mr J Little, unanimous vote)
- | | | |
|---------------------------|---------|--------------|
| Clerk's Salary & Expenses | £283.50 | (Chq 100757) |
|---------------------------|---------|--------------|
- It was resolved to approve the Annual Return 2010/11 and that the Chairman sign it on behalf of the Parish Council (proposed by Mrs J Tea, seconded by Mrs W Smith). It was agreed that the Clerk contact Mrs Jane Dawes to go ahead with the internal audit inspection.
 - It was resolved that the Clerk ensure that all outstanding rent payments are collected as soon as possible.
13. **To consider any planning applications made-** None **3275**
14. **To receive decisions on planning applications made-** None **3276**
15. **To receive an update on the registration of parish land-** A subcommittee meeting is to be held next week to discuss a letter received from the Land Registry.
16. **To consider correspondence received** **3277**
- Cumbria County Council- Local News & Views newsletter
 - Eden Rivers Trust newsletter Summer 2011
 - ACT- Action with communities in Cumbria- Rural Energy Advice Programme & Community Renewable Energy Guide
17. **To receive Councillors' reports and items for future agendas-** **3278**
- Grit bins (Clerk to obtain a map of the Parish)
 - Road surface on Sandhill, Kirkoswald
 - Community Led Plan
 - Damaged sign in Kirkoswald

- Lights on Kirkoswald/ Lazonby bridge.

18. **Date of the next meeting-** 7.30pm on Tuesday 12th July, 2011 in Kirkoswald Church Institute

3279

Meeting closed at 9.20pm

Signed: R. E. Lytollis

Clerk to Kirkoswald Parish Council

Date: 06/06/11