

KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs S Quinn (01768) 898543	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
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Ordinary Monthly Meeting of Kirkoswald Parish Council held at 7.30 pm on Tuesday 13th June, 2017 in Kirkoswald Church Institute.

PUBLIC OPEN MEETING (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

Present: Mrs J Tea (Vice Chair), Mr J Haugh, Mr N Jackson, Mr R Pickthall, Mr A Jackson, Mrs R Lytollis (Clerk), Mr R Cranston, Mrs I Henderson, Mr J Little, Mrs S Quinn (Chair), Mr J R Raine & District Cllr Robinson

MINUTES

ORDINARY MONTHLY MEETING

1. **To receive any declarations of interest-** None
2. **To receive apologies-** Mr R W Raine & County Cllr Driver
3. **Minutes:** It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 9th May, 2017 as a true record (proposed by Mrs J Tea, seconded by Mr A Jackson, unanimous vote).
4. **To discuss any matters arising from minutes of previous meetings-** None
5. **To receive an update on the co-option of a new councillor-** The position has been advertised and a number of potential councillors were suggested. Councillors discussed how they were best to proceed and it was agreed to co-opt Mrs R Borgogno (proposed by Mr J Haugh, seconded by Mr N Jackson, nine in favour, one councillor abstained).
6. **To receive a report from the Community Planning Group**
 - Parish Survey report- Mrs S Quinn reported that she has now completed the parish council section of the report. Two other sections now need to be collated to complete the document. The final report will be published on the parish website, the ACTion website and an executive summary will be available in the village shop for those without internet access.
7. **To receive an update on the upkeep of Kirkoswald Church Institute-** Mr J Haugh said that there is nothing to report as there hasn't been a committee meeting since the last meeting. Work to facia boards has been carried out with further work needed in due course. Mr N Jackson reported that the Village Hall Committee are looking for original deeds documents at present.
8. **To receive updates on the Community Led Plan and councillor led areas**

- Footpath towards Eden Bridge- The contractor has confirmed the work to be undertaken with the landowner and it is hoped that it will begin this week.

9. **To receive a report from District Cllr Robinson-**

- Footway lighting- Cllr Robinson said that this had become a topic across the district. Evidence from the parish councils is needed to help resolve problems and parish councillors are needed to sit on the review committee. She invited Mrs S Quinn to take part and she agreed to do so.
- Ainstable Parish Council are looking to promote tourism at this end of the Eden valley. Cllr Robinson invited Mr R Pickthall to take part in a committee to promote it, along with herself.
- Changes to the speed limit in Renwick and the High Bankhill area- Cllr Robinson reported that this is being taken forward. The Clerk reported that she had also emailed Mr Kevin Crawley to highlight the request.
- Eden District Council- No council has been in place up until the election.
- Cllr Robinson said that she had seen a large vehicle trying to come down the hill in the centre of Kirkoswald and appeared to get stuck. It was agreed that the Clerk send a letter to the transport manager suggesting that they restrict the length of the vehicles used through the village.
- Footway light on the Methodist Chapel in Renwick- Mrs J Tea agreed to check if it is working yet.

10. **To receive a report from County Cllr Driver-** Email sent out to councillors.

11. **To receive any update on broadband services-** The Clerk had emailed the report from Mr B Smythe to councillors prior to the meeting. It was noted that Lonsdale Network Services are trying to do some work on the back of the electrical work, which is currently being carried out in the Renwick area.

12. **To consider any Police issues arising-** None

13. **To discuss flooding in the Quebec area and the proposed building of a wall-** Mrs S Quinn reported that following the recent downpour, a cottage opposite the village shop was flooded, with water coming through the walls. Mrs S Quinn reported that the grids became full, but the debris was removed quickly by Highways Dept.. Mrs S Quinn said that she had been approached by the resident affected to ask he could build a small barrier wall keep the water away from his property. The area is unadopted, not parish land, and there are no known rights of way across it. Councillors resolved that they had no problem with the request (proposed by Mrs J Tea, seconded by Mr N Jackson, unanimous vote). It was noted that the kerbstones in the vicinity have been repaired. District Cllr Robinson suggested that there might be some flood defence money available and suggested that the resident contact Eden District Council.

14. **To receive any update on Cumbria In Bloom-** Mrs S Quinn reported that the judging will be carried out by Jean Airey (main judge) and an assistant at 1 pm on Wednesday 12th July. She is due to arrive in the village at 12 pm. Mrs S Quinn will begin her tour with a presentation and then take Mrs Airey on a tour of various sites and project areas.

15. **To receive the Highwayman's Report and discuss matters related to Highway**

- Signposts- It was noted that there is still one sign to repair at Renwick and a second at Kirkoswald. (One on the road to Althwaite and a second at the top of Kirkoswald village. The end of a finger is missing in Kirkoswald). Work to Warboys signs- It was noted that there are two signs that are in poor condition- one at the top of Four Lane Ends and the second at the bottom of the same road. The Blunderfield sign is missing the finger that points to Croglin and Scalehouses. It was resolved to go ahead with the work to the Warboys signs (proposed by Mrs J Tea, seconded by Mr J R Raine, unanimous vote). The Clerk was asked to contact Mr David Gosling to ask him to go ahead.

- Street lighting- Some councillors feel that the new light at Renwick is not attractive. Mrs J Tea agreed to check if it is working yet. Councillors agreed to report any missing lights.
- Water on the road- The work has now been carried out. It was noted that there is water on the road outside the shop. Traffic lights might be needed to do the necessary repair work, so they will have to advertise before it can go ahead.
- Potholes on the Busk, Fog Close, Scales and Four Lane Ends roads. Mr J R Raine noted that there is a nasty pothole at Sickerghyll, which has not been repaired despite him having reported it four times. It was also noted that there are two bad potholes on the Parkhead to Renwick road which Mr J R Raine agreed to report.
- Litter bins- Mrs J Tea suggested that one is needed at Five Lane Ends on the C2C route. It was agreed that the Clerk ask for one to be installed and arrange for waste collection.
- Renwick litter pick- This will be carried out when the verges have died down. It was resolved to request that the bin be moved nearer to the edge of the road. It was agreed that the Clerk contact Sustrans and ask them to communicate with cyclists that they should not be leaving bags of human faeces on the verges on their journey as it is a health hazard. Also energy drink containers should be disposed of properly.
- Parking- A councillor suggested that some posts and a chain could be put in front of the hall but others were concerned about potential damage to turning vehicles. A second councillor suggested extending the white line/ 'Keep Clear' section. It was agreed to ask Mr John Banks of Highways Dept. and a member of the police to come out to assess the problem. Mr J R Raine, Mr N Jackson and Mrs S Quinn agreed to meet with him. Mr J Little said that he felt that posts and chains might be practical but may cause problems and a notice would be needed. Councillors went out and looked at the area. After discussion it was agreed to bring the sign to the edge of the cobbles and it should read 'No Parking (proposed by Mr J Little, seconded by Mr J R Raine, unanimous vote). It was agreed to ask Mr J Banks and PC Laura Milburn (SGT 1615) for advice on how to cope with the problems of parking up through the village, as it is blocking emergency vehicles. It was agreed to gather photographic evidence.
The parish council had been approached by a local business to see whether councillors would be happy for some tables to be placed at the edge of the square. Councillors agreed unanimously that although they appreciate the benefit of local businesses to the area, they should not be placed there as it would affect the aesthetic of the square.

16. To receive the Financial Report

- The Clerk ensured that all councillors had a copy of the monthly spread sheet. Mrs J Tea checked that the balances shown correlated with those shown on the most recent bank statements.
- To make payments of bills
It was resolved to make the following payments (proposed by Mrs J Tea, seconded by Mr J Little, unanimous vote):

Mrs J Dawes (Internal Audit)	£65.00	(Chq No: 101068)
AON UK Limited	£782.98	(Chq No: 101069)
Clerk's Salary & Expenses	£302.26	(Chq No: 101070)
- To approve the Annual Return 2017
It was resolved to approve the Annual Statement 2016/17 (proposed by Mrs J Tea, seconded by Mr A Jackson, unanimous vote). Councillors reviewed the Annual Governance Statement 2016/17 and both document were signed by the Chair and the Clerk.

- 17. **To consider any planning applications made and related matters**- No applications received. The Clerk has requested that we are sent a projector to show applications at meetings and all applications be sent by memory stick.

- 18. **To receive decisions on planning applications made**- None

19. **To consider correspondence received**- Covered under other points

20. **To receive Councillors' reports and items for future agendas**

- Parking
- Grit bins- Clerk to contact Mr J Bank (Highways Dept.) to request that they are resited as originally directed.
- Financial Regulations & Standing Orders.

21. **Date of the next meeting**- 7.30pm on Tuesday 11th July, 2017 in Kirkoswald Church Institute

The meeting closed at 20.58

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 07/06/2017