

## KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs P Bowman (01768) 870007	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
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Ordinary meeting of Kirkoswald Parish Council held on Tuesday 12<sup>th</sup> June, 2012 in Kirkoswald Church Institute at 7.30pm.

Present:	Mrs P Bowman (Chair)	Mrs I Henderson	Mrs J Tea
	Mr R Cranston	Mr R W Raine	Mr G Brown
	Mr J Haugh	Mr N Jackson	Mrs W Smith
	Mr J Little	Mrs K Raine (Vice Chair)	Mr J R Raine
	Mrs R Lytollis (Clerk)	K Lishman	R Greenup
	County & District Cllr Robinson		

The meeting began with a minutes silence following the recent death of Mrs Bunty Cranston, former Chair and long-time parish councillor in Kirkoswald.

PUBLIC OPEN MEETING (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

### MINUTES

#### PARISH COUNCIL MEETING

1. **To receive any declarations of interest**- None
2. **To receive any apologies**- Bryan Smythe
3. **Minutes**: It was resolved to authorise the Chairman to sign the minutes of the meeting held on Tuesday 8<sup>th</sup> May, 2012 as a true record (proposed by Mrs K Raine, seconded by Mr J Little, unanimous vote).
4. **To discuss any payments to be made for the Diamond Jubilee Celebrations**- Mrs Lishman gave a rundown of the all the events that had happened in Renwick, beginning with the service of thanksgiving. There was the planting of a walnut tree followed by coffee at the Sunday school where there were displays of memorabilia. Following a break for lunch there was a fancy dress and hats competition, then sports, a barbecue and family social. 103 people took part in the day's celebrations and commemorative coins were given out to local children.

Mrs Bowman then gave a report of the events that had taken place over the weekend in Kirkoswald and highlighted all those involved in making it such a success. Councillors expressed their thanks to everyone for their hard work and for making it such an enjoyable weekend.

It was agreed that the grant received should be split equally between Renwick and Kirkoswald wards.

Mrs Bowman presented some invoices from Kirkoswald (village hall and chapel rental) and it was resolved to make these payments (proposed by Mrs W Smith, seconded by Mr R W Raine, unanimous vote). It was agreed to finalise the accounts of both groups and payments be made in September. It was agreed that commemorative benches, chosen by each community, be sited in both villages.

5. **To discuss any matters arising from minutes of the last meeting**

- Photographs of volunteers have been organised
- The Clerk explained that both the Kirkoswald in Bloom and the Kirkoswald Parish Council website renewals had been £20.16. The former had been paid in March and the latter was due in May and had been paid for by Mr H Quinn, with the Parish Council reimbursing him.

6. **To receive a report from County & District Cllr Robinson**- Not present at this point

7. **To receive any updates on the Community Led Plan**

Highlighted action points:

- Dog bins- Mrs W Smith reported that she contacted Eden District, who have promised to call her back, but as yet had no response.
- Footpath- highlighted by local residents as part of the parish survey- it was agreed by all but one councillor that a letter be sent to the land owner. Mrs W Smith and Mrs J Tea agreed to put together a letter and present it at the July meeting for approval.
- Mr J Little reported that he has spoken to Dave Willetts of Cumbria Police. It was noted that there are only three officers for the whole of rural Eden area and so there is a lot of pressure. Parishioners are asked to remain vigilant and report anything suspicious. It was noted that full vehicle registration plates are needed. It was noted that by reporting all incidents they then becomes a statistic and will result in action.
- Clerk to circulate the list of roles from Mrs W Smith to all councillors
- It was suggested that the newsletter from the police be put onto the Parish Council website.
- Provision of activities for youth- Mrs K Raine reported that a pop-up cinema is going to visit Kirkoswald. This is being organised through Eden Arts.

8. **To discuss footpaths in the Parish**- Discussed as part of agenda point 7

9. **To consider any Police issues arising**- No crimes in the parish have been noted on the Police website.

10. **To receive any update on Cumbria In Bloom**

Parishioners are reminded that the judging of Kirkoswald In Bloom is due to take place between 2-13 July and everyone is asked to help tidy up in readiness.

It has been noted that there are some areas where a little more attention is needed and it was agreed, following advice, that the Clerk write to the Chief Executive of Eden Housing, John Clasper, asking that they tidy up their gardens.

11. **To receive an update on grass cutting at Quebec**- The present contractor is happy to carry on with the work. It was agreed that the Clerk check how much it will cost per cut.

12. **To discuss the renewal of the Kirkoswald Parish Council website**- Covered already

13. **To discuss the criteria for grant applications and the format of an application form** : It was agreed that a document detailing grant criteria and also an application form would streamline the process. It was resolved that a subcommittee (Mrs P Bowman and Mrs K Raine) draw up the form and criteria document and present it to the next meeting.

**14. To receive the Highwayman's Report and discuss matters related to Highway**

Mr J R Raine reported that he and County & District Cllr Robinson had travelled around the parish with a man from Highways Department identifying culverts and potholes in need of repair or clearing. It was noted that there is water on the road between High Bankhill and Jack Barn and that this will be looked into. It was also noted that there are potholes down Nether Haresceugh Lonning. Mrs J Tea reported that there is a light out in Renwick.

- To discuss the siting of 'No Parking' signs near Oswald House: It was agreed that the Clerk speak to Stuart Taylor of Cumbria Highways and ask that they replace the railing sign only and also write to the local resident who had sent the letter to explain what had been agreed. It was suggested that there should be no parking outside the Institute and it was noted that the white lines outside Rood Place have not been replaced.
- Traffic lights on Lazonby bridge- Mrs P Bowman said that there have been a number of letters in favour of the lights in the Herald recently. County & District Cllr Robinson said that a meeting will be called to see if the public are in favour of them in September. All but one councillor said that they were in favour of them at present. Local district and county councillors are working together, looking at extending the trial period for a further 6 months. The likely cost of permanent lights would be £120k. It was agreed that the Clerk write to Rob Lawley, Martin Stevenson, County Councillors Hilary Carrick and Mary Robinson (proposed by Mr J Little, seconded by Mrs W Smith, all but one in favour) to say that the majority fully support them. County & District Cllr Robinson said that Parish councils can fundraise towards the project. Mrs W Smith agreed to look into funding possibilities.

**15. To receive the Financial Report**

The Clerk ensured that councillors all had a copy of the monthly cash flow spread sheet. It was agreed that the Clerk request passwords so that she can have sight of online bank statements, as the previous Clerk did.

- To make payments of bills- It was resolved to make the following payments (proposed by Mr N Jackson, seconded by Mr J Haugh):

Mrs J Dawes (Audit fee)	£60.00	(Chq 100798)
Kirkoswald Church Institute	£140.00	(Chq 100799)
Kirkoswald Methodist Church	£20.00	(Chq 100800)
Clerk's Salary & Expenses	£279.60	(Chq 100801)
Spoilt		(Chq 100802)
J Judson (Repairs to water trough)	£89.33	(Chq 100803)
- To approve the Annual Return for 2011/12- The Clerk reported that the Annual Return 2011/12 has been audited by Mrs J Dawes without problem. Mrs J Tea proposed that the accounts be accepted. This was seconded by Mrs K Raine (unanimous vote).

**16. To consider any planning applications made and related matters- Nothing**

**17. To receive decisions on planning applications made- None**

**18. To consider correspondence received: Cumbria County Council newsletter**

**19. To receive Councillors' reports and items for future agendas**

- Spraying the cobbles
- Bin outside the shop
- Painting of parish noticeboards

20. **Date of the next meeting:** 7.30pm on Tuesday 10<sup>th</sup> July in Kirkoswald Church Institute

Meeting closed at 9.22pm

Signed: R. E. Lytollis

Clerk to Kirkoswald Parish Council

Date: 06/06/12