

## KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs P Bowman (01768) 870007	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
Email:	kirkoswaldparishcouncil@hotmail.co.uk	Cumbria
Website:	www.kirkoswaldparishcouncil.co.uk	CA8 9NE

---

**An ordinary meeting of Kirkoswald Parish Council to be held at 7.30pm on Tuesday 8<sup>th</sup> October, 2013 in Kirkoswald Church Institute.**

**PUBLIC OPEN MEETING** (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

**Public meeting:** Two members of the public raised the issue of the state of the road in Parkhead, which serves 15 properties. It was noted that there pebbles and mud on the road, with grass growing in the middle. Verges along the roadside are never cut either. Councillors reported to them that Highways Dept. has been contacted about this before and following the September meeting. It was agreed that the Clerk follow this up again.

It was also noted that a tree is hanging over the road by Renwick Mill Bridge.

<b><u>Present:</u></b>	Mrs P Bowman (Chair)	Mrs K Raine (Vice Chair)	Mrs J Tea
	Mrs I Henderson	Mr R W Raine	Mr J R Raine
	Mr J Haugh	Mr N Jackson	Mr G Brown
	Mr J Little		

Mrs J Tea kindly took the minutes of the meeting.

### MINUTES

#### PARISH COUNCIL MEETING

1. **To receive any declarations of interest-** None
2. **To receive any apologies-** Mr R Cranston, County & District Cllr Robinson & Mrs R Lytollis (Clerk)
3. **Minutes: To authorise the Chairman to sign the minutes of the ordinary meeting held on Tuesday 10<sup>th</sup> September, 2013 as a true record** As some councillors had not received an emailed copy of the minutes the Chair read them out to the meeting. Mr N Jackson proposed that they be accepted and Mrs I Henderson seconded this. Councillors voted unanimously in favour.
4. **To discuss any matters arising from minutes of the last meeting**
5. **To receive any updates on the Community Led Plan and councillor led areas**
  - It was agreed that the sub-committee meet prior to the next parish council meeting for an update.
6. **To receive a report from County & District Cllr Robinson-** Nothing to report

7. **To consider any Police issues arising**- Mr J Little reported that he had spoken to PC Andy Hunton. It was noted that there were three reported incidents between 13<sup>th</sup> September and 2<sup>nd</sup> October.

Police believe machinery is being stolen to order and sent overseas to mainland Europe. It is also believed that innocent looking people out walking in the area could be watching and taking photos of farms and equipment, coming back later to steal it to order. Mr Little reported that he had been given a website address that the parish council could link to and it was agreed that the Clerk look into this.

8. **To receive an update on the relocation of the old bench**- K.E.G. have agreed to take the bench once they have decided where it will go. Mr J Little agreed to deliver it when required.

9. **To discuss flooding in Renwick**- It was reported that several members of the parish council along with a good turnout of parishioners attended the recent meeting in Renwick. Mr J R Raine gave a summary of the meeting and it was noted that the council are going to begin to clear out drains in the area.

10. **To discuss the area around the static caravan in Parkhead**- Councillors resolved to visit the site in their own time and to put it on the agenda for the November meeting.

11. **To discuss issues relating to Cumbria in Bloom**- The Chair read out an email from Mrs Sue Quinn asking if the parish council could help with signs entering Kirkoswald, stating that it is the winner of Cumbria in Bloom. Councillors agreed that they were happy in principle but would like to decide where to position them. It was resolved that the Clerk contact Cumbria County Council/ Highways Dept. to ask whether they could help fund and erect signs at the entrances to the village (proposed by Mr N Jackson, seconded by Mr J Little, unanimous vote).

12. **To receive an update on Parish Field at High Bankhill**

- Drains- Mr J Haugh reported that he had been to see the parishioners affected. It was agreed that when the rain comes again they will pin point the area from where the water is coming.

13. **To receive an update on high speed broadband in the county** – *awaiting email from Bryan.*

14. **To receive the Highwayman's Report and discuss matters related to Highway**

It was noted that most incidents reported previously are still outstanding. These include:

- Flagstones outside the Old Crown
- Four street lights in Kirkoswald
- Potholes are being repaired in the area at present
- Parkhead road

It was resolved that the Clerk write to Highways Dept. to ask that all gullies in the parish be cleared, especially due to flooding issues.

15. **To receive the Financial Report**

- To make payments of bills- It was resolved to make the following payments (proposed by Mr N Jackson, seconded by Mr J Haugh, unanimous vote):

Campbell Logue	£400	(Cheque No: 100845)
BDO LLP (Audit Fee)	£120	(Cheque No: 100846)
Clerk's Salary & Expenses	£258.22	(Cheque No: 100847)

All councillors were sent a copy of the monthly cash flow spread sheet. Mrs J Tea proposed that it be accepted and Mrs I Henderson seconded this. Councillors voted unanimously in favour.

16. **To consider any planning applications made and related matters**

Councillors considered the following applications:

- 13/0565 Mr & Mrs D Booth, The Grannery, Renwick, Penrith CA10 1JE- No objections  
13/0699 Mr & Mrs Livesey, White Cottage, Hartside, Alston CA9 3BW- No objections  
13/0689 Mrs D Davidson, Land to the rear of Oaklands, Park Head, Renwick, Penrith CA10 1JQ- No objections  
13/0642 Dr K Sharpe, Doctors Surgery, Rhavenghyll, Kirkoswald, Penrith CA10 1DQ- No objections

It was also resolved for the Clerk to look into any planning applications for Viol Moor, as councillors were not sure if they had seen an application for work there.

17. **To receive decisions on planning applications made**

13/0539 Mr P Wardle, 1 Lea Croft, Renwick, Penrith CA10 1JJ Granted

18. **To consider correspondence received**- BDO LLP (Auditors) report- the parish council must review (and minute) its Risk Assessment document. It was agreed to add this to the December agenda.

19. **To receive Councillors' reports and items for future agendas**

- Repair of war memorial (December agenda)
- Annual review of risk assessment document (December agenda)
- Grants and precept
- Grit bins
- To discuss the area and road around the static caravan at Parkhead

20. **Date of the next meeting**- 7pm on Tuesday 12<sup>th</sup> November in Kirkoswald Church Institute.

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 09/10/13