

KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs S Quinn (01768) 898543	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
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Ordinary Monthly Meeting of Kirkoswald Parish Council held at 7.30 pm on Tuesday 13th September, 2016 in Renwick Reading Room.

PUBLIC OPEN MEETING (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

- A resident of Kirkoswald who lives in the Square came to the meeting to speak on behalf of her husband and herself. She reported that they aren't able to park in the evening and can't get near enough to their property to unload work equipment. If they are able to park then they are often blocked in. She spoke about some of the suggestions that had been brought up including bollards with keys and 'No Parking' areas.
- Mr B Smythe and Mel Munroe spoke to the Parish Council on behalf of Kirkoswald Church Institute Management Committee. The group has carried out a survey to look at community support. Most agree that the venue can be cool and dark but they would like to support the existing building and have it brought into the 21st century. It was noted that the Management Committee have been talking to ACT and researching what grants are available. It is estimated that costs will run to £200k. It was noted that Big Lottery grants are very competitive and so they need to put together a very strong proposal. Mel asked where the parish plan was up to at present. ACT have said that the village is well supported, but it might be that the parish plan could be updated to reflect the groups in the community more fully.

Present: Mr R Pickthall, Mr R W Raine, Mrs I Henderson, Mr A Jackson, Mrs J Tea, County & District Cllr Robinson, Mr J Little, Mrs R Lytollis, Mr J R Raine, Mrs S Quinn, Mr R Blenkharn, Mr J Haugh, Mr N Jackson, Mr R Cranston, Mr B Smythe, Mel and Anna.

MINUTES

ORDINARY MONTHLY MEETING

1. **To receive any declarations of interest-** Mr N Jackson & Mrs I Henderson (Planning matters)
2. **To receive apologies-** None
3. **Minutes:** It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 12th July, 2016 as a true record (proposed by Mrs J Tea, seconded by Mrs I Henderson, unanimous vote).
4. **To discuss any matters arising from minutes of previous meetings-** Covered in agenda points.
5. **To discuss parking in Kirkoswald-** Mrs S Quinn said that councillors have heard the concerns of the local resident. It was noted that at the last meeting councillors had looked at extending the 'Keep Clear' area. Councillors asked what percentage of the Square would need be prohibited to allow access to the

properties. It was reported that it was 2 spaces. Councillors agreed that the area is parish land but they understand the issue. It was agreed that drivers might still park in front of any bollards. It was suggested that parking marks be painted on the Square (as has happened in Brampton recently). Various suggestions were made about how to direct cars to different areas of parking. Finally it was suggested to put up a sign and some cones to dissuade people from parking in some areas (proposed by Mrs J Tea, seconded by Mr R Raine, one abstained). It was agreed to formulate wording once advice has been taken and circulate to councillors for their consideration. It was suggested that it could be put on an 'A' board.

6. **To discuss the spraying of weeds in Kirkoswald**- The Chair updated the meeting on the matter. The Clerk said that she had taken advice from CALC and they suggested putting a short note on the website outlining the weed control that has been carried out in the village over many years (proposed by Mrs J Tea, seconded by Mr R Cranston, unanimous vote).
7. **To discuss the parish land at Scalehouses**- The Clerk read out an email from a local resident regarding water running off parish land at Scalehouses. It was noted that it had previously been used as a watering hole but has become overgrown. Mr A Jackson and Mr J R Raine offered to go and look at it.
8. **To discuss grass cutting in Kirkoswald**- Already covered.
9. **To discuss the parish field**- Following Mrs J Tea's email it was noted that the fence has now been replaced and the issue resolved. It was agreed to check on the lease document.
10. **To discuss proposed Christmas tree**- Mr R W Raine reported that a kind parishioner has agreed to supply a suitable tree. It was agreed to discuss the funding of LED lights at the next meeting. Mr R W Raine agreed to take the matter of the tree forward.
11. **To receive an update on the use of the phone boxes**
 - Defibrillators- Mrs S Quinn said that she had spoken to the group that are organising the defibrillators. They now have one ready and are waiting for some red paint for the phone box in which it is going to be positioned. It was reported that they need money for a contingency fund for replacement paddles etc. It was agreed to tell the group to complete a grant application form (found on the parish website) for consideration at the budgeting and precept session held as part of the November meeting.
12. **To receive an update on the upkeep of Kirkoswald Church Institute**

Following Mel Munroe and Mr B Smythe speaking to the meeting, Mrs S Quinn asked what councillors wanted to do, i.e. do we want to redo the parish plan (internally or via survey)? It was noted that ACT will give clear guidance and various people would be very willing to help. A number of other local communities have been successful with their applications and it was agreed to talk to these groups to see how they have approached it. It was noted that ACT are public building experts. The group have been advised that the Big Lottery fund will do 100% grants as they are adverse to multiple financing. The minimum grant made is £100k (up to £500k)- it was noted that conditions apply, which must be clarified before applications can go ahead (e.g. a 21st century, eco building within the shell of the existing hall) and they must demonstrate community support.

Mrs S Quinn asked whether councillors were happy with what they have got (in terms of the parish plan) and provide a letter of support or should the parish council undertake to redo parish plan in conjunction with other groups? It was suggested that councillors should review the last plan at the next meeting. Mel Munroe said that ACT will talk at a meeting if wanted. It was agreed that rather than being a brand new plan it could be a review of what has been achieved to date and what else the community wants to do. It was noted that the review could incorporate how the parish sits within Eden area and consider any changes in demographics. County & District Cllr Robinson made a number of

suggestions and gave advice. It was agreed that councillors need to set a timetable if we want to go ahead. Mrs J Tea offered to help, as did Mrs S Quinn and Mrs I Henderson and it was agreed to take it forward (proposed by Mrs J Tea, seconded by Mr R Cranston, unanimous vote) with the help of other groups. Mrs J Tea, Mrs S Quinn and Mrs I Henderson agreed to meet this month and it was resolved that the Clerk invite Helen Aitkin to come to the November meeting along with other committee members. It was suggested that the questionnaire could be sent out in December, data analysed in the new year and the plan then put together. Mrs S Quinn agreed to contact other users.

13. To receive any updates on the Community Led Plan and councillor led areas

- Footpath towards Eden Bridge- Mrs S Quinn said that the landowner is happy to consider the footpath.

14. To receive a report from County & District Cllr Robinson

Cllr Robinson said that there was not a lot to report. She said that there is a Community Safety Partnership meeting tomorrow and asked councillors if they had any points that they wished her to take forward. It was noted that there have been problems with motorbikes speeding on the Hartside road. Cllr Robinson reported that the speed limit has been changed at Ledgate crossroads and Hunsonby Parish Council say there are problems with bikes on various stretches. Cllr Robinson said that the speed camera van has visited two sites in the area and recorded one vehicle doing 105 mph in a 30 mph zone. It was resolved that the Clerk write to Cumbria County Council to highlight the problem and ask that the issue be addressed.

15. To consider any Police issues arising- Speeding already discussed.

16. To discuss issues relating to Cumbria in Bloom – Councillors were delighted with the results and thanked all those who had taken part in the preparations for all their hard work and time.

17. To receive an update on the removal of gravel from the Eden at Eden Bridge- Councillor Robinson reported that Highways Dept. are to take the matter forward with the Environment Agency. She agreed to chase any necessary work up. It was also noted that there are a number of drains in the village that are silted up again. Again, Cllr Robinson promised to approach Mr John Banks of Highways Dept. about them.

18. To receive the Highwayman's Report and discuss matters related to Highway

- Mr J R Raine reported that there are two sign posts haven't been painted yet (one in Kirkoswald and the second in Renwick). He said that he is concerned about the road closure signs on the Sickergill to Parkhead road as there is no obvious reason. It was noted that there is a stone lose on Eden Bridge and a light by the chapel needs to be replaced. Mrs S Quinn said that some of the footway lights that were considered pending have now moved back a stage.
- Grit bins- The Clerk reported that she had requested that the grit bins be installed before the autumn.
- Signposts- The Clerk said that there was no update on the grant application but she would chase it .

19. To receive the Financial Report

- To make payments of bills (proposed by Mrs J Tea, seconded by Mr J Little, unanimous vote)

Clerk's Salary & Expenses	£282.58	(Chq No: 101042)
BDO LLP	£120.00	(Chq No: 101043)
CALC Subscription	£214.00	(Chq No: 101044)

20. To consider any planning applications made and related matters

16/0757 Mr & Mrs Armstrong, 5 Eden Park, Kirkoswald, Penrith CA10 1EA- Proposed Dwelling- No comments.

21. **To receive decisions on planning applications made**- None

22. **To consider correspondence received**

- Broadband signs- A number of parishioners made complaints regarding the broadband sign which has been placed on the War Memorial. Councillors agreed that it was completely inappropriate and decided that it should be removed. It was noted that the sign would be kept at Mrs S Quinn's house, should BT wish to collect it.
- Eden Housing Association letter
- Parkhead road- It was noted that a parishioner has reported to a councillor that they feel the road at Parkhead needs to be resurfaced again as it is in a mess.
- It was reported that cobbles are rising at various positions in the village.

23. **To receive Councillors' reports and items for future agendas**

- Usual agenda points

24. **Date of the next meeting**- 7.30 pm on Tuesday 11th October, 2016 in Kirkoswald Church Institute.

Signed: R. E. Lytollis

Clerk to Kirkoswald Parish Council

Date: 06/09/2016

The meeting closed at 21.23