

# **KIRKOSWALD PARISH COUNCIL**

Chairman: Mrs P Bowman (01768) 870007 1 Garth Hill  
Castle Carrock  
Clerk: Mrs R Lytollis (01228) 670451 Brampton  
Email: kirkoswaldparishcouncil@hotmail.co.uk Cumbria  
Website: www.kirkoswaldparishcouncil.co.uk CA8 9NE

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Ordinary meeting of Kirkoswald Parish Council held on Tuesday 10<sup>th</sup> April, 2012 at 7.30pm in Renwick Reading Room

**PUBLIC OPEN MEETING** (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

PRESENT: Mrs P Bowman (Chair) Mr J R Raine Mrs I Henderson  
Mr R Cranston Mr R W Raine Mrs J Tea  
Mr J Haugh Mr N Jackson Mrs W Smith  
Mrs R Lytollis (Clerk) Mr B Smythe (Broadband)

## **MINUTES**

### **PARISH COUNCIL MEETING**

1. **To receive any declarations of interest-** None
2. **To receive any apologies-** Mrs W Smith (away), Mrs K Raine (busy), Mr G Brown (ill) & Mr J Little (working)
3. **Minutes:** It was resolved to authorise the Chairman to sign the minutes of the meeting held on Tuesday 13<sup>th</sup> March, 2012 as a true record (proposed by Mr R W Raine, seconded by Mr J Haugh, unanimous vote by all those who had been present).
4. **To discuss any matters arising from minutes of the last meeting-** The Clerk that she had been speaking to the Police about the case of hare coursing reported at the last meeting and asked Mr J R Raine for more details.
5. **To receive a report from County Cllr Robinson-** Nothing to report
6. **To receive any updates on the Community Led Plan** – Mrs J Tea reported that a meeting of the subcommittee is due to take place at the end of April.
7. **To receive a report on rural broadband services-** Mr B Smythe reported that Nextgenus have now gone into receivership leaving some residents of Great Salkeld without a broadband or telephone service. It was noted that there are some interested parties who wish to resurrect the company.

It was noted that the procurement process at Cumbria County Council has gone back by one month and will be going to Cabinet in June. The new supplier (BT or Fujitsu) will be signed up in August. Mr Smythe said that he believes that it will towards the end of this year when he will have briefing information to pass onto interested parishioners.

Mr Smythe agreed to keep the Parish Council up to date with details of the County Council led scheme.

8. **To consider any Police issues arising**
  - Hare coursing is still a concern

- A quad bike has been taken from a local farm
- There have been metal thefts from various properties
- There has been a suspicious vehicle, claiming to be from Highways Department, offering to tarmac driveways.
- The Bell Tower door at St. Oswald's, Kirkoswald has been set on fire and someone had tried to set a shed alight in Kirkoswald.
- The light outside the Village Hall in Kirkoswald was broken.

(These crimes had all been reported to the Parish Council by parishioners, not the Police and it was decided to contact the Police to ask how they will keep the Parish Council informed of their progress in solving them).

**9. To discuss Cumbria In Bloom**

Councillors agreed that the Parish Council should pay for the renewal of the Cumbria In Bloom website at a cost of £20.16 (proposed by Mrs I Henderson, seconded by Mr J Haugh, unanimous vote). It was resolved that the Clerk email Mrs Sue Quinn to ask whether she and Mr Quinn would be happy to organise the steps needed. It was agreed to pay the £15 entrance fee (proposed by Mrs J Tea, seconded by Mr N Jackson, unanimous vote). The Clerk agreed to complete and submit the application form.

**10. To receive an update on the Parish Field-**

The Clerk reported that the tenant has paid the rent due and she has sent out the grazing agreement for signature. Mr N Jackson reported that the work to trough and gate has been completed. It was resolved that the Clerk send a letter to Mr Roy Westgarth (Burnbank, Kirkoswald) thanking him for all his work to the railings and the gate. It was agreed that Mr N Jackson ask those involved to see if anyone would like to be photographed along with the work that they have completed to be put on the parish website.

**11. To discuss the criteria for grant applications and the letter received-** The Chairman read out guides as to the allocations of grants to organisations within the Parish and read out the letter which had been received from a parishioner. It was agreed that it would be useful to have a document giving the criteria for applications on the parish website, along with an application form. It was agreed that the Clerk obtain examples of criteria and application forms on other parish council websites. It was agreed that the Clerk contact the parishioner and explain that the matter is in hand.

**12. To discuss plans for the Diamond Jubilee Celebrations, the grant application and event insurance**

The Chairman explained that a grant application has been made for funding under the umbrella of the Parish Council. The Parish Council will receive the cheque if successful and the money distributed to smaller organising groups within the Parish. The insurance premium for the events planned in Kirkoswald will amount to £169.60. It is understood that the Renwick events will be covered under the insurance held by the Sports Committee. Mrs J Tea said that something should also be paid by the Parish Council towards Renwick's event as well.

It was resolved that the Clerk look into how a contribution could be made towards Renwick's events.

Mr J R Raine proposed that the insurance premium be paid (seconded by Mr J Haugh). Mrs J Tea (seconded by Mr J R Raine) proposed that Renwick also receive money for their celebrations and insurance (unanimous vote).

**13. To receive the Highwayman's Report and discuss matters related to Highways**

- 'No parking' sign in Kirkoswald- It was noted that although it had been agreed some time ago it hasn't been installed yet. It was resolved that the Clerk contact Rob Lawley (Head of Highways) as he had agreed to the sign outside Oswald House, Kirkoswald.
- White lines in Kirkoswald- These have not been painted yet.

Mr J R Raine reported that he had tried to speak to Highways Department but that they hadn't come back to him yet. He said that potholes are still a problem, particularly along the road towards Croglin. Mr J R Raine agreed to chase the outstanding work again. Councillors were very concerned that there is evidence that trees are being cut back along the road from Renwick and causing damage to vehicles. Councillors wished to find out which member of the public is carrying out the work as they are making it more dangerous for vehicles as they are leaving sharp branches.

It was noted that the temporary traffic lights on the bridge weren't working earlier in the day, but were on again later. Mr J R Raine confirmed that a number of street lights repairs have been reported for completion.

14. **To receive the Financial Report**

- It was resolved to accept the monthly cash flow spread sheet circulated by the Clerk (proposed by Mrs J Tea, seconded by Mrs I Henderson, unanimous vote)
- To make payments of bills (proposed by Mrs J Tea, seconded by Mr R Raine, unanimous vote)

Clerk's Salary & Expenses	£ 279.47	(Chq No: 100779)
Unity Insurance Services	£169.60	(Chq No: 100780)
CALC Annual Subscription	£196.00	(Chq No: 100781)
Cumbria In Bloom	£ 15.00	(Chq No: 100782)

15. **To consider any planning applications made and related matters**- None

16. **To receive decisions on planning applications made**- None

17. **To consider correspondence received**

- BDO- Annual Return 2011/12
- BDO Letter
- CALC- Annual Subscription
- Cumbria County Council- Travel Map and Guide 2012

18. **To receive Councillors' reports and items for future agendas**

- KOPC website renewal
- Update on Kirkoswald In Bloom

19. **Date of the next meeting**- Tuesday 8<sup>th</sup> May- AGM at 7pm followed by the ordinary monthly meeting, in Kirkoswald Church Institute.

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 10/04/12

Meeting closed at 9.13pm