

KIRKOSWALD PARISH COUNCIL

Chairman: Mrs P Bowman (01768) 870007 1 Garth Hill
Castle Carrock
Clerk: Mrs R Lytollis (01228) 670451 Brampton
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Annual General Meeting of Kirkoswald Parish Council held on Tuesday 8th May, 2012 in Kirkoswald Church Institute at 7.00pm, followed by the ordinary monthly meeting.

PUBLIC OPEN MEETING (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting.

Present: Mr R W Raine Mr J Haugh Mr N Jackson Mrs J Tea
Mrs W Smith Mrs K Raine (Vice Chair) Mr R Cranston Mr J Little
Mrs I Henderson Mrs P Bowman (Chair) Mr J R Raine Mr G Brown
Mr B Smythe (Broadband) Mrs R Lytollis (Clerk)

MINUTES

ANNUAL GENERAL MEETING

- Mrs P Bowman gave the chairman's report for the year 2011/12. Jane highlighted that the parish land application has also been completed during the year.

1. **To elect a Chairman for Council Year 2012/13**

Mr J R Raine proposed that Mrs P Bowman remain as Chairman. Mrs K Raine seconded this and councillors voted unanimously in favour.

2. **To receive the Chairman's signed Declaration of Acceptance of Office**

Mrs P Bowman signed the Chairman's Declaration of Acceptance of Office

3. **To elect a Vice Chairman for Council Year 2012/13**

Mrs J Tea proposed that Mrs K Raine remain as Vice Chairman. Mrs I Henderson seconded this and councillors voted unanimously in favour.

4. **To receive apologies**- None

5. **To resolve to accept the minutes of the last AGM held on Tuesday 10th May, 2011 as a true record**

It was resolved to accept the minutes of the Annual General Meeting held on Tuesday 10th May, 2011 as a true record (proposed by Mrs K Raine, seconded by Mrs J Tea, unanimous vote).

6. **To appoint representatives to outside bodies** – Mr J Haugh (Kirkoswald Village Hall)

7. **To appoint committees and sub-committees**- Parish Plan Sub-committee- Mrs J Tea, Mrs W Smith & Mrs K Raine (unanimous vote)

PARISH COUNCIL MEETING

1. **To receive any declarations of interest:** Mr J Little- Planning application 12/0316
2. **To receive any apologies:** None
3. **Minutes:** It was resolved to authorise the Chairman to sign the minutes of the meeting held on Tuesday 10th April, 2012 as a true record (proposed by Mrs J Tea, seconded by Mr J R Raine, unanimous vote by those who had been present.
4. **To discuss any matters arising from minutes of the last meeting**
Mr N Jackson reported that he had spoken to some of the volunteers who had carried out repair work at the Parish Field to ask if they would like to have their photos taken. A number have agreed to do so.
5. **To receive a report from County Cllr Robinson:** County Cllr Robinson wasn't able to attend the meeting.
6. **To receive any updates on the Community Led Plan:** Mrs W Smith presented a report on behalf of the subcommittee bringing together the priorities that came from the Parish Survey. It was suggested that councillors volunteer to take on different areas depending upon skills. The various topics were allocated. It was agreed that councillors would report back to the whole council under the Community Led Plan agenda point with Mr J Little reporting back upon communication with the Police under the Police news point.
7. **To receive a report on rural broadband service/ update on Cumbria County Council (CCC) tendering process**
Mr B Smythe reported that there is a lack of real progress at present, with the CCC tender due to come to a conclusion in June. Various meetings have been held, causing frustration amongst those involved in the process. It was noted that Nextgenus have gone into administration with the assets going to the Lowther Estate. Their plans are as yet unclear. Mr Smythe and several others are to meet with Lord Inglewood to give him feedback on the work they are doing and the fact that funding for the project isn't coming through from central government. Mr M Mandleson is to attend an interview in London on the process. It is believed that it will be late 2012 or early 2013 before a public meeting could be held. It is likely that it will be July before there is anything meaningful to report. It was noted that Lowther Estates have restored the service to Great Salkeld, Milburn and Cliburn.

Mr J Little thanked Mr B Smythe on behalf of the Parish Council for all his hard work and for keeping them up to date.
8. **To consider any Police issues arising:** The Clerk reported that there were no crimes listed on the police website as happening in the parish. Mr J Little agreed to take the matter of communication between the police and parish council forward.
9. **To discuss Cumbria In Bloom:** It was reported that Sue & Howard Quinn had agreed to take the application forward. The Clerk confirmed that she had submitted the application form and payment.
10. **To discuss grass cutting at Quebec:** Mr N Jackson reported that the grass has been cut by a local parishioner. It was agreed that the Clerk contact the usual contractor to see whether they wanted to carry on with the work and if not place a tender advert in the Raven.
11. **To discuss the renewal of the Kirkoswald Parish Council website:** It was agreed to find out when this payment is due, exactly what it is for and make the payment at the June meeting.

12. **To discuss the criteria for grant applications and the format of an application form**: moved to June agenda. It was agreed that the Clerk email/ post examples of application forms and criteria document to councillors for consideration prior to the next meeting.

13. **To discuss plans for the Diamond Jubilee Celebrations**: The Clerk reported that Craig McGlasson from C&W Herald had contacted her to ask for details of the Jubilee celebrations. It was suggested that he contact Helen Armstrong and Kate Lishman for details.

Mrs P Bowman reported that the grant application has been approved, with the Parish Council due to receive £1500. A meeting will be held to pay bills after the celebrations. It was agreed to pay a contribution to the insurance costs of Renwick Sports Committee (£169.60) as the Parish Council had agreed at the April meeting to pay the insurance premium to cover the Kirkoswald celebrations. It was agreed that further monies will be available afterwards on an equal playing field (proposed by Mrs J Tea, seconded by Mrs W Smith, unanimous vote).

14. **To receive the Highwayman's Report and discuss matters related to Highways**

Mr J R Raine reported that he hasn't had responses from those that he has tried to contact in the Highways Department. The following was noted:

- Street lights in Kirkoswald are now all working
- Branches/ tree on roadside that are dangerous
- Street light opposite the Old School in Renwick isn't working
- Trees at Longmoor- It was agreed that the Clerk write to Highways asking them to inspect the trees and let us know what they are going to do so that we can report back to parishioners.
- Fly-tipping- Beck near Ravenbridge (between mill and bridge)- a fridge/ freezer has been dumped into the water- Clerk to report immediately.

15. **To receive the Financial Report**

All councillors received a copy of the cash flow spread sheet for May.

- **To make payments of bills**

Clerk's Salary & Expenses (proposed by Mrs J Tea, seconded by Mr J Little, unanimous vote)	£268.34	(Chq No: 100794)
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Renwick Sports Committee (proposed by Mr J R Raine, seconded by Mrs J Tea, unanimous)	£169.60	(Chq No: 100796)
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AON (proposed by Mrs J Tea, seconded by Mrs K Raine, unanimous vote)	£332.09	(Chq No: 100797)
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- **To make payment of grants- Already approved**

Lazonby Swimming Pool	£300.00	(Chq No: 100783)
Kirkoswald Parochial Church Council	£525.00	(Chq No: 100784)
Renwick Reading Room	£500.00	(Chq No: 100785)
Fellrunner Village Bus Ltd	£200.00	(Chq No: 100786)
Renwick Church	£525.00	(Chq No: 100787)
Kirkoswald Church Institute	£1500.00	(Chq No: 100788)
Kirkoswald Methodist Chapel	£500.00	(Chq No: 100789)
Great North Air Ambulance	£200.00	(Chq No: 100790)

Kirkoswald Environmental Group	£250.00	(Chq No: 100791)
Staffield Cricket Club	£500.00	(Chq No: 100792)
Lazonby & District First Responders	£200.00	(Chq No: 100793)

16. To consider any planning applications made and related matters

12/0316- Mr G L Armstrong, Blunderfield East, Kirkoswald, Penrith CA10 1EX- Agricultural building- no objections (proposed by Mrs J Tea, seconded by Mrs I Henderson (unanimous vote by those eligible to take part).

12/0363- Mr & Mrs Todd, Site adjacent to caravan at Eden Park, Renwick, Penrith CA10 1LB- Variation to condition 2 of application 10/0258 comprising of changes to design of dwelling- no objections (proposed by Mr J R Raine, seconded by Mr J Haugh, all but one councillor in favour).

12/0308- Mr D Booth, Barn at the Granary, Scales Fold, Renwick, Penrith CA10 1JE- Remove the section 106 agreement of planning application 05/0023 relating to holiday lets restriction- no objections (proposed by Mr N Jackson, seconded by Mrs W Smith, unanimous vote).

17. To receive decisions on planning applications made

12/0004 Mr & Mrs D Woodford-Phillips, The White Cottage, Hartside, Alston CA9 3BW Granted

18. To consider correspondence received: Mrs P Bowman read through the correspondence received

19. To receive Councillors' reports and items for future agendas

- Footpaths
- Grant criteria and application form
- Grass cutting
- Parish Plan
- Broadband doesn't need to be included on the June agenda

20. Date of the next meeting: 7.30pm on Tuesday 12th June, 2012

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 10/05/12

Meeting closed at 9.04pm