

# **KIRKOSWALD PARISH COUNCIL**

Chairman:	Mrs S Quinn (01768) 898543	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
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## **Ordinary Monthly Meeting of Kirkoswald Parish Council held at 7.00 pm on Tuesday 14<sup>th</sup> November, 2017 in Kirkoswald Church Institute.**

**PUBLIC OPEN MEETING** (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting- None present

**Present:** Mrs S Quinn (Chair), Mr J Haugh, Mr N Jackson, Mr J Haugh, Mr J Little, Mr R Pickthall, Mrs J Tea, Mrs I Henderson, Mr J R Raine, Mr R W Raine, County Cllr Driver, Mrs R Lytollis (Clerk), Mr B Smthye (Broadband) & District Cllr Robinson

### **DRAFT MINUTES**

#### **ORDINARY MONTHLY MEETING**

1. **To receive any declarations of interest-** Mr N Jackson (Football Club grant application)
2. **To receive apologies-** Mr A Jackson, Mrs B Borgogne & Mr R Cranston
3. **Minutes-** It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 10<sup>th</sup> October, 2017 as a true record (proposed by Mr R Pickthall, seconded by Mr J Haugh, unanimous vote).
4. **To discuss any matters arising from minutes of previous meetings**
  - It was noted that the bin at Five Lane Ends is wobbly.
  - CALC- It was agreed that the Clerk arrange a meeting between a sub-committee and CALC to get further information on the proposed transfer of assets.
  - Signage- It was agreed that the Clerk arrange to get two 'no parking' signs (proposed by Mrs J Tea, seconded by Mr J Haugh, unanimous vote).
5. **To receive an update on the upkeep of Kirkoswald Church Institute-** Nothing to report as there have been no meetings recently.
6. **To receive updates on the Community Led Plan and councillor led areas**
  - Footpath towards Eden Bridge- Mr A Jackson is away. Mrs S Quinn reported that she had emailed the landowner and he is pleased with the plan for the creosoted posts.
7. **To receive a report from District Cllr Robinson-** Mrs S Quinn reported that she had sent a letter to Neil Buck, but wasn't happy with his answers. It was noted that some parish councillors are not happy to take on these responsibilities, but realise that if they aren't taken on, then the services won't be available. In Kirkoswald parish the main services which could be transferred are street lights and the play area equipment. The expense of maintaining these services will have to be added to the precept requested. It was agreed to arrange a meeting with CALC to get some more information on the

implications of transferring the responsibility for the services. It was noted that CALC are being paid by Eden District Council to run these meetings but are trying to be very even handed in their approach. It was noted that by going through CALC, the work can go ahead as a group of parishes, to try and get some benefits. District Cllr Robinson advised to make sure that all play equipment on site is at a reasonable standard prior to the transfer and get all details in writing. It was agreed to hold a meeting after the CALC meeting to decide an suitable approach. It was agreed to check that the up-to-date list of lights corresponds to actual lights. It was noted that there is still a light out at Renwick.

8. **To receive a report from County Cllr Driver-** County Cllr Driver reported that at the last Local Committee meeting, councillors were briefed on funding for public health projects. She said that the Local Committee has no control on how funds are spent but were given a brief on it.
  - It was noted that Eden area has subsidies for Passplus courses (the County Council will now pay for it). The courses are very beneficial for young drivers (completion of the course can reduce insurance premiums) and information is available on the gov.uk website. County Cllr Driver promised to send a link to the Passplus site.
  - Dementia friends training is available for groups and business at no cost. County Cllr Driver said that she is looking to set up some dementia friends alliances. The Good Neighbours scheme has offered help with safeguarding, training and CRB checks.
  - Health Scrutiny- Integrated Health Community- Mental health support services have long lead times to access services.
  - On Saturday 18<sup>th</sup> November there will be a drop-in session to look at the changes to the hospital in Alston. It is hoped that an extended range of services might be available in future.
  - A new highways mapping system has been launched which will show details of all proposed and live roadworks in the area. County Cllr Driver offered to deliver a training session on the new system as part of a local surgery, after Christmas or at the farmers' market in December. The new online system will allow individual problems to be tracked and checked by residents.
9. **To receive any update on broadband services**
  - It was agreed to hold the training meeting with Mr Phil Ruston provisionally at 7pm on Thursday 18<sup>th</sup> January. Mr J Haugh promised to check if the hall will be available and it was agreed to invite Mr Rory Stewart MP. It was noted that these meetings usually last between 1.5 and 3 hours. Mr B Smythe promised to circulate an agenda (taken from that for the Temple Sowerby's meeting) and advertise the event in the Raven.
  - Lonsdale Network Services- Mr B Smythe said that he felt the recent article in the Herald was an accurate record of the meeting and the individual involved had also passed the information to BDUK. The back hall capacity is now up and working (10 x) but there are still some interference problems. Parishioners are asked to report any problems to Lonsdale Network Services as they have engineers working on them.
  - BT- There are no current plans to extend the fibre plan further at present. It was noted that there will possibly be some funds available through Connecting Cumbria.
10. **To consider any Police issues arising-** Latest newsletter has been sent out to councillors today.
11. **To discuss the review of the Financial Regulations-** It was agreed to hold this point until the December meeting. The Clerk promise to check Mrs S Quinn's points.
12. **To receive an update on the Christmas tree-** Councillors agreed that the tree should be installed Friday 8<sup>th</sup>/ Sat 9<sup>th</sup>/ Sun 10<sup>th</sup> December. Mr R Raine promised to let everyone know when it will be available. It was agreed that Mrs S Quinn speak to Mrs G Ellis and ask that a flyer publicising the event be sent out with the school children.

### **13. To receive the Highwayman's Report and discuss matters related to Highway**

Mr J R Raine reported:

- Parking in Renwick- to be discussed at the December meeting.
- Some work has been carried out at Parkhead.
- Some gullies have been cleared out with two being connected to the system.
- Some potholes still exist and these need to be reported.
- It was reported that the water leak outside the shop has been stopped but there are a number of holes left in the tarmac.
- County Cllr Driver said that there was no update on the gritting route change yet (to include Renwick) but promised to push for it to go ahead.
- It was noted that the grit bins and heaps have been filled, ready for poor weather.
- Spa Lane at Renwick is in poor condition.
- Five Lanes Road (back track)- It was noted that it is in a very bad state of repair and difficult for cyclists to access.
- Street light at High Bankhill- it was agreed to ask if there is any chance that this could be repaired.
- Litter pick- Mrs J Tea and Mrs S Quinn reported that they are carrying out a litter pick in Renwick at 2 pm on Sunday 19<sup>th</sup> November. Anyone wanting to take part should meet at Mrs J Tea's house in Renwick, where there will be refreshments afterwards. Mrs S Quinn said that she will go out afterwards and collect the bags. It was noted that there has been some fly tipping of bags on the road verge recently. Any fly-tipping should be reported to Eden District Council.
- Gully blocked on road towards bridge, past Mains Farm- Clerk to report to Highways Dept..
- Sandhill- It was noted that a sign has dropped off. The Clerk was asked to arrange for a replacement to be fitted with the addition of the script "Leading to Eden Park".
- Caravan at Staffield, with adjacent car and traffic cone- County Cllr Driver agreed to take this up with Highways Dept..

### **14. To receive the Financial Report**

- To make payments of bills  
Clerk's Salary & Expenses £298.22 (Chq No:101079)
- Clerk's pensions scheme- Councillors reviewed the paper presented with the agenda and resolved to implement the proposals to have a clerk's pension scheme in place, should a future clerk wish to be a member (proposed by Mr N Jackson, seconded by Mrs J Tea, unanimous vote).
- To decide grant payments and set the precept for 2018/19  
Councillors reviewed the cashflow spreadsheet showing projected closing balances (allowing for expected expenditure). They then considered all grant applications received and resolved to award the following grant payments for 2018/19 (these will be paid in May 2018):

Kirkoswald Football Club	£1000.00
Kirkoswald Methodist Church	£1000.00
Kirkoswald Parochial Church Council	£1000.00
Renwick Reading Room	£ 500.00
Fellrunner Village Bus	£ 316.20
Kirkoswald Church Institute	£1500.00
Lazonby Swimming Pool	£ 250.00
Renwick Church	£ 750.00
Great North Air Ambulance	£ 250.00

Councillors discussed the precept required for 2018/19 and agreed to keep it unchanged at £12341 (proposed by Mr R Pickthall, seconded by Mrs J Tea, unanimous vote).

### **15. To consider any planning applications made and related matters**

- 17/0950 Jo and Lo, High Bankhill, Kirkoswald, Penrith CA10 1EZ- Councillors fully supported the application (proposed by Mr J Jackson, seconded by Mrs I Henderson, unanimous vote).
- 17/0913 Tree works- Mrs S Bagshaw, The Croft, Kirkoswald, Penrith CA10 1DQ- Councillors fully supported the application (proposed by Mr J Little, seconded by Mr J Haugh, unanimous vote).

**16. To receive decisions on planning applications made**

- 17/0759 The Vicarage, Fetherston Hill, Kirkoswald (Tree Works)- Granted
- 17/0686 Mr A Bulman, Chapel House, Park Head, Renwick, Penrith CA10 1JQ (Listed Building)- Granted

**17. To consider correspondence received**

- Closure of footpath in Kirkoswald- It was reported that an individual had complained, so the pathway has been closed while work is carried out to a neighbouring property (it will closed for up to 5 months).
- Shaping Up Your Parish- Clerk to scan and send to councillors.

**18. To receive Councillors' reports and items for future agendas**

- Conservation areas
- Parking in Kirkoswald and Renwick
- Footway light out in Renwick- Mrs J Tea agreed to check which one is out and notify Mrs S Quinn.

**19. Date of the next meeting- 7.30 pm on Tuesday 12<sup>th</sup> December, 2017 in Renwick Reading Room**

The meeting closed at 20.36

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 14/11/2017