

KIRKOSWALD PARISH COUNCIL

Chairman:	Mrs S Quinn (01768) 898543	1 Garth Hill Castle Carrock
Clerk:	Mrs R Lytollis (01228) 670451	Brampton
Email:	kirkoswaldparishcouncil@hotmail.co.uk	Cumbria
Website:	www.kirkoswald.org	CA8 9NE

Ordinary Monthly Meeting of Kirkoswald Parish Council held at 7.30 pm on Tuesday 10th October, 2017 in Kirkoswald Church Institute.

PUBLIC OPEN MEETING (15 Mins): Members of the public can address the Council on any issues that they wish to draw to their attention. Afterwards, they cannot interject in the meeting- None

Present: Mrs S Quinn (Chair), Mrs I Henderson, Mr A Jackson, Mrs B Borgogno, Mr R Pickthall, Mr J Haugh, Mr N Jackson, Mr R W Raine, Mr J Little, Mr J R Raine, Mr R Cranston, Mr B Smythe (Broadband) & Mrs R Lytollis (Clerk)

DRAFT MINUTES

ORDINARY MONTHLY MEETING

1. **To receive any declarations of interest-** Mr A Jackson (Tender)
2. **To receive apologies-** Mrs J Tea, County Cllr Driver (attending another meeting) & District Cllr Robinson (attending another meeting)
3. **Minutes:** It was resolved to authorise the Chair to sign the minutes of the ordinary meeting held on Tuesday 12th September, 2017 as a true record (proposed by Mrs I Henderson, seconded by Mr J Haugh, unanimous vote).
4. **To discuss any matters arising from minutes of previous meetings**
 - Several sign posts have been repaired, with two more to be done shortly.
5. **To receive an update on the upkeep of Kirkoswald Church Institute-** Nothing to report.
6. **To receive updates on the Community Led Plan and councillor led areas**
 - Footpath towards Eden Bridge- The work has been approved by the landowner and the tenant consulted. The specification required was advertised on three noticeboards in the parish and four tenders/ quotations have been received.
 - Mrs S Quinn read out the quotes (without naming the company). It was resolved to accept a quote for a creosoted fence (proposed by Mr J Haugh, seconded by Mr R Pickthall, unanimous vote). It was resolved that Mr A Jackson carry out the work.
7. **To receive a report from District Cllr Robinson-** District Cllr Robinson was unable to attend the meeting but had sent an email regarding the transfer of responsibilities from Eden District Council to the parish council. The asset includes 19 footway lights, land next to Roods Place and the play area in Kirkoswald. Councillors discussed the impact of this change on the parish council and it was agreed to invite CALC to speak at the meeting, to give some background information on the matter.

8. **To receive a report from County Cllr Driver**- Unable to attend the meeting, however County Cllr Driver sent a report stating that she is chasing up Highways Dept. regarding the 30 mph zones in Renwick and the road from High Bankhill to Kirkoswald.
9. **To receive any update on broadband services**- The Clerk confirmed that she had sent a copy of Mr B Smythe's report to councillors prior to the meeting. He read the reply that he had received from Rory Stewart MP. The council were briefed on the approach being taken by the community in Dufton. It was noted that there is still much frustration in Gamblesby as the expected service is still not up to standard yet.
10. **To discuss the condition of the play area**- Mr N Jackson reported that the grass cutting is of a very poor standard and grass clippings have been left everywhere. Mrs S Quinn has contacted the contractor and the site is now looking a little better.
11. **To consider any Police issues arising**- Nothing noted.
12. **To discuss the review of the Financial Regulations**- Mrs S Quinn confirmed that councillors had all received a copy of the document that she had sent out. Mr J R Raine proposed that the trimmed version should be accepted by councillors, as it fits the needs of the parish. Mr J Little seconded this and councillors voted unanimously in favour.
13. **To receive any update on Cumbria In Bloom**- Mrs S Quinn reported that the village achieved a Silver Gilt, only a slight slip from the Gold last year. The allotments and orchard and wildlife area won the Best Sustainable Development Award - a Rose Bowl is currently in the shop. The same area was entered into the 'It's Your Neighbourhood' Competition and was awarded the highest level - outstanding with 99 marks out of a possible 100. As a result we were given a Certificate of Distinction. It was agreed that there had been disappointing coverage in the local press. Councillors wanted to congratulate everyone who worked so hard on the project and thank them for their efforts. Mrs S Quinn said that the group are considering work to attract pollinators as part of next year's application. It was reported that there had been a number of deer grazing in the wildlife area, who have eaten some newly planted shrubs.
14. **To receive an update on the Christmas tree**- Mr R W Raine reported that the tree has been organised and promised to notify councillors of when it will be arriving so that the lights can be put in place prior to erecting the tree. Mrs S Quinn agreed to get some extra lights.
15. **To receive the Highwayman's Report and discuss matters related to Highway**
Mr J R Raine said that there was not a lot to report:
- The light is out in Renwick (next to the new development).
 - Clerk to report the following to United Utilities:
 1. Parkhead road end (K/O side) 100 yards from noticeboard- water still running on the road.
 2. Huddlesceugh Hall flats- water still running
 3. Scales Hall- water still running (below byre)- fast flow.
 - Signposts- It was noted that the work has now begun and should be completed by the end of November
 - Street lighting- covered already
 - Litter- Mrs J Tea reported that the bin at Four Lane Ends has been moved, as requested, and the new bins installed.
 - Winter roads- County Cllr Claire Driver to take forward.
 - Grit bins- Councillors reported that the bins have now been refilled.

- Parking- Mrs S Quinn reported that the 'H' bars and new lines are on order and will be done next time the van is in the area. Highways Dept. will not provide a sign to be placed on a property, but it was agreed that the parish council could consider doing so. The Clerk was asked to get a quote for a sign saying "KIRKOSWALD PARISH COUNCIL- NO PARKING".
- It has been noted that parking outside the school is chaotic at times. Mrs S Quinn said that she would ask Greta Ellis for suggestions about how the situation could be improved at drop off/ pick up times.

16. To receive the Financial Report

- To make payments of bills (proposed by Mr J Little, seconded by Mrs I Henderson, unanimous vote)-

Campbell Logue	£460.00	(Chq No: 101076)
Clerk's Salary & Expenses	£296.39	(Chq No: 101077)
BDO LLP	£156.00	(Chq No: 101078)
- Clerk's pensions scheme- to include the agenda point at the November meeting.
- PAYE scheme- The Clerk reported that CALC had recommended Cumbria Payroll Services Ltd (used by many parish councils in the area). They have a CALC member's rate of £12 per month. Mr R Pickthall proposed that the parish council use them to operate its payroll. Mrs I Henderson seconded this and councillors voted unanimously in favour.

17. To consider any planning applications made and related matters- None

18. To receive decisions on planning applications made- None

19. To consider correspondence received- The Clerk reported that she had received several grant applications. The Clerk confirmed that all other correspondence received was covered under agenda points.

20. To receive Councillors' reports and items for future agendas

- Grant applications
- Parking in Renwick at the T junction which causes agricultural vehicles problems when turning.
- Litter pick in Renwick and the environs to be organised by Mrs S Quinn and Mrs J Tea.

21. Date of the next meeting- 7.00 pm on Tuesday 14th November, 2017 in Kirkoswald Church Institute

The meeting closed at 8.44 pm

Signed: *R. E. Lytollis*

Clerk to Kirkoswald Parish Council

Date: 10/10/2017